

MEMORANDUM

TO: Town Council

FROM: Bill Bruce

DATE: February 26, 2021

RE: Scope of Work/Contract for State Grant for \$1.154M Water Appropriation

Attached to this memo is a proposed scope of work and contract issued by the North Carolina Office of State Budget and Management (OSBM) for the Town's \$1.154M water appropriation from the General Assembly (S.L. 2020-63). The contract requires a proposed scope of work for goods or services supported by the agreement and consistent with language in the session law. Once approved by the OSBM, Oak Ridge will be eligible for the full amount of the grant. Any funds not spent or encumbered by June 30, 2022 must be returned to the state.

Please note that any reallocation of budget items of 10% or more will require agency approval. As the project develops and moves forward additional information will be submitted to the OSBM in the form of quarterly reports.

The Water Subcommittee (Mayor Ann Schneider, Councilman George McClellan, former Mayor Spencer Sullivan, and Town Manager Bill Bruce) has endorsed the proposed scope of work for submittal with the attached contract. Further refinement of the scope of work will be provided by the Water Committee, subject to Council approval and OSBM concurrence, as the project develops.

Requested Action: Approve the proposed Scope of Work and contract for submittal to the North Carolina Office of State Budget and Management.

