



**TOWN OF OAK RIDGE
WATER ADVISORY COMMITTEE MEETING
JULY 26, 2023 - 1:30 P.M.
OAK RIDGE TOWN HALL**

MINUTES

Members Present

Jim Harton, Chair
Francis Disney
Todd Hall (Alternate, sitting)
Erin English (Arrived at 1:40 p.m.)
Brian Hall (Arrived at 1:45 p.m.)

Staff Present

Bill Bruce, Town Manager
Sandra Smith, Asst. Town Mgr./Town Clerk

Council Liaisons Present

Spencer Sullivan, Council member

Members Absent

Phil McNamara

Other Organizations Present

Josh Powers, Envirolink

- 1) **WELCOME:** Chair Jim Harton called the meeting to order at 1:30 p.m.
- 2) **APPROVAL OF JUNE 28, 2023 MEETING MINUTES:** *Francis Disney made a motion to approve the minutes, and Todd Hall seconded. The meeting minutes were approved unanimously (3-0).*

Jim Harton recommended changing the order of the meeting agenda, and Committee members agreed by consensus.
- 3) **WATER SYSTEM UPDATE:** Josh Powers from Envirolink reported that nine homes had sold in the Honeycutt Reserve subdivision, and 14 were in the process of being built. Powers said that electricity to the meters had been turned on. Town Manager Bill Bruce said that the inspection from NCDEQ would be requested. Powers said the process in the future would be that the builder pays the tap fee, and that builders would contact Envirolink directly.
- 4) **ELEVATED WATER STORAGE TANK AND WATER MAIN PROJECT UPDATE:** Town Manager Bruce reported that John Grey of The Wooten Company said the permit set would likely be sent to the Town by the following week. Bruce said he was hopeful the committee could review the permit set at the next meeting. Work is being done on the engineering for the water line, which will likely take about two months to complete.
- 5) **DRAFT INTERLOCAL AGREEMENT:** Bruce said comments had been received from Envirolink, Wooten Company, and consultant Tom Roberts on the agreement. With guidance from Bruce and Town Attorney Michael Thomas, comments would be incorporated into the draft agreement and the response sent to Winston-Salem/Forsyth County Utilities.
- 6) **OTHER BUSINESS:** None
- 7) **ADJOURN:** *Erin English made a motion to adjourn the meeting, and Todd Hall seconded. The motion was approved unanimously (5-0), and the meeting adjourned at 2:45 p.m.*