



**TOWN OF OAK RIDGE
WATER ADVISORY COMMITTEE MEETING
JUNE 22, 2022
1:30 PM
OAK RIDGE TOWN HALL**

MINUTES

1) WELCOME

Chair Spencer Sullivan welcomed attendees and called the meeting to order at 1:30 pm. Present were Chair Spencer Sullivan, Vice Chair Brian Hall, Jim Harton (by Zoom), Phil McNamara, Mayor Ann Schneider, Town Manager Bill Bruce, Fire Chief Ken Gibson, and Planning Director Sean Taylor.

2) APPROVAL OF APRIL 27, 2022 MEETING MINUTES

Phil McNamara moved to approve the minutes, Brian Hall seconded, and the minutes were approved unanimously.

3) SELECTION OF CHAIR/VICE-CHAIR

The committee agreed by consensus that Spencer Sullivan will continue to facilitate the Water Advisory Committee meetings as a non-voting member until such time as there is a volunteer candidate for Chair.

4) PROJECT UPDATES- Bill Bruce

Bill Bruce updated the committee on several projects:

1. Town Council adopted rates and fees and established the Water System Enterprise Fund with an initial \$50,000 investment at their June meeting. Sam Anders is coordinating with Envirolink accounting on fund setup. Envirolink has advised that System Development Fees are more appropriately calculated and implemented after a substantial investment in system acquisition or system expansion is made.
2. Honeycutt Reserve water system under construction, to be completed and turned over to the Town later this summer. Staff is working with the Town Attorney on dedication agreement, deeds, etc. Also working on lease for office space at Town Hall.
3. The Town continues to have difficulty finding an adequate water source for the Heritage Farm Park project. We will be drilling at a fourth location in the next week or two.

5) WATER FOR FIRE PROTECTION STUDY DISCUSSION

Bill Bruce presented a brief overview of the Water for Fire Protection Study prepared by the Wooten Company. The committee discussed fire department needs and reviewed the options

presented in the report. The committee unanimously supported pursuing funding to construct a water line from the Winston-Salem/Forsyth system in Kernersville and constructing a 250,000-gallon tank on ORFD property.

6) OTHER BUSINESS

None

7) ADJOURN

The meeting adjourned at 2:30 pm.