



**TOWN OF OAK RIDGE  
WATER ADVISORY COMMITTEE MEETING  
MAY 24, 2023 - 1:30 P.M.  
OAK RIDGE TOWN HALL**

**MINUTES**

- 1) **WELCOME:** Chair Jim Harton called the meeting to order at 1:30 p.m. Present were Committee members Jim Harton, Erin English, Phil McNamara, Todd Hall, Fire Department representative Chief Ken Gibson, Council liaison Spencer Sullivan, Mayor Ann Schneider, Town Manager Bill Bruce, and Asst. Town Manager/Town Clerk Sandra Smith.
- 2) **APPROVAL OF APRIL 26, 2023 MEETING MINUTES:** *Phil McNamara made a motion to approve the minutes, and Todd Hall seconded. The meeting minutes were approved unanimously (4-0).*
- 3) **PROJECT UPDATES:** Bill Bruce updated the committee on several projects:
  - A. Elevated Water Storage Tank and Water Main:
    - The Town is still awaiting the agreement from Winston-Salem/Forsyth County Utilities to supply water.
    - All necessary approvals for the water tank site plan and graphics have been obtained from various Oak Ridge boards and commissions.
    - An easement from Oak Ridge Fire Department will be needed for the 4-inch water line from Heritage Farm Park to the elevated storage tank.
    - A 12-inch line will be needed along Linville Road from the tank to the fire hydrant at the Fire Department.
    - The Town will need to contract with a system operator (likely Envirolink or Winston-Salem).
    - Quotes for maintenance of the tank will be obtained.
    - Discussion ensued about the service connection hook-ups, which the state will want to know; the best case scenario would be for every house along the line between Forsyth County and down Oak Ridge Road would connect.
  - B. Community Wells:
    - Honeycutt – No homes are occupied yet in the Honeycutt subdivision.
  - C. Updated Project Timeline: The timeline was reviewed. We are slightly behind schedule on the water tank, but on schedule on the water main.
- 4) **WATER DEPARTMENT UPDATE:** No update
- 5) **UPDATED WATER TIMELINE:** Asst. Town Manager/Town Clerk Sandra Smith presented a revised timeline; suggestions for possible revisions were made.
- 6) **ENTERPRISE FUND AND REVISED WATER RATE DISCUSSION/RECOMMENDATION:** Bruce said that the Water Enterprise Fund will be included in the Town's FY 2023-24 budget, which is expected to be approved by Town Council on June 1.
- 7) **OTHER BUSINESS:** Fire Chief Ken Gibson announced that a request for annexation into Greensboro, which would include water and sewer, had been made regarding land on Northwest School Road.
- 8) **ADJOURN:** *Erin English made a motion to adjourn the meeting, and Todd Hall seconded. The motion was approved unanimously (4-0), and the meeting adjourned at 2:41 p.m.*