



**TOWN OF OAK RIDGE
WATER ADVISORY COMMITTEE MEETING
MARCH 23, 2022
1:30 PM
OAK RIDGE TOWN HALL**

MINUTES

1) WELCOME

Chair Spencer Sullivan welcomed attendees and called the meeting to order at 1:35 pm. Present Were Chair Spencer Sullivan, Committee member Erin English, Council liaison George McClellan, Mayor Ann Schneider, Town Manager Bill Bruce, Finance Officer Sam Anders, Mike Myers (Envirolink), Josh Powers (Envirolink), and Dave McDaniel (Envirolink)

2) APPROVAL OF OCTOBER 20, 2021 MEETING MINUTES

The minutes from October 20, 2021 were approved.

3) PROJECT UPDATES- Bill Bruce

Bill Bruce updated the committee on several projects:

1. The Town's Water System Management Plan has been approved by NCDEQ. Construction plans for Honeycutt Reserve are under review at NCDEQ. Construction of the system by the developer could begin in 30-45 days with completion and turnover to the Town as early as June.
2. Wooten, our consultant for the Water for Fire Access Study, is finalizing the draft report, which should be available for distribution soon.
3. Negotiations for purchase of ONS systems is on hold until rate case at Utilities Commission is decided, which could be an additional 60-90 days.

4) WORKSHOP- RATE AND FEE RECOMMENDATIONS- Mike Myers, Envirolink

Mike Myers conducted a workshop for the committee on upcoming tasks and rate and fee recommendations for the water system. Specific actions items include:

1. Establish Enterprise fund;
2. Bank account setup (likely FNB);
3. Rate and fee approvals by Council. The committee will discuss system development fees at the next meeting. Mike Myers to forward a rate recommendation to the committee for consideration at the next meeting, as well as any remaining "TBD" items on the fee schedule;
4. Investigate liability insurance;
5. Draft lease for Envirolink office space at Town Hall;

5) OTHER BUSINESS

The next meeting was confirmed for April 27.

6) ADJOURN