



**TOWN OF OAK RIDGE  
WATER ADVISORY COMMITTEE MEETING  
JANUARY 25, 2023  
1:30 PM  
OAK RIDGE TOWN HALL**

**MINUTES**

- 1) WELCOME:** Chair Jim Harton welcomed attendees and called the meeting to order at 1:30 pm. Present were Chair Jim Harton, Vice-Chair Brian Hall, Francis Disney, Council liaison Spencer Sullivan, Mayor Ann Schneider, Town Manager Bill Bruce, and Fire Chief Ken Gibson.
- 2) APPROVAL OF DECEMBER 6, 2022 MEETING MINUTES:** Francis Disney made a motion to approve the minutes, Brian Hall seconded, and the meeting minutes were approved unanimously.
- 3) PROJECT UPDATES:** Bill Bruce updated the committee on several projects:
  1. Engineering for water tank and main: Council approved the contract with the Wooten Company on January 5 and a kick-off meeting is scheduled for February 1. A site behind Town Hall was chosen for the tank location. This site has easier access, a higher elevation, and requires less tree removal than the Fire Department site. Construction of the tank would occur during FY23/24 (pending Council approval), construction of the main could begin Fall 2024.
  2. Funding update: The Town's request to extend the deadline on spending our \$1.1M in state funding is still pending.
  3. Budget: In February the committee will begin discussion of a draft enterprise fund budget, followed by a recommended budget in March.
- 4) WATER DEPARTMENT UPDATE:** No one from Envirolink was present.
- 5) DISCUSSION- Public Outreach and Next Steps:** The committee agreed to update "Oak Ridge Water: A Timeline" to reflect recent developments, and to craft an updated statement. The committee also requested that Wooten be available for future meetings.
- 6) ADJOURN:** The meeting adjourned at 2:20 pm.