



**TOWN OF OAK RIDGE
WATER ADVISORY COMMITTEE MEETING
DECEMBER 6, 2022
1:30 PM
OAK RIDGE TOWN HALL**

MINUTES

- 1) WELCOME:** Chair Jim Harton welcomed attendees and called the meeting to order at 1:30 pm. Present Were Chair Jim Harton, Francis Disney, Erin English, Phil McNamara (by Zoom), Todd Hall, Council liaison Spencer Sullivan (by Zoom), Mayor Ann Schneider, Town Manager Bill Bruce, Fire Chief Ken Gibson, and Dave McDaniel (Envirolink).
- 2) APPROVAL OF SEPTEMBER 28, 2022 MEETING MINUTES:** The meeting minutes were approved.
- 3) PROJECT UPDATES:** Bill Bruce updated the committee on several projects:
 1. Honeycutt Reserve: In holding patterns until development is finalized and water system is transferred to Town.
 2. Funding update: Town has requested extension to June 30, 2023 expiration of \$1.1M in state funding.
- 4) WATER DEPARTMENT UPDATE:** No update.
- 5) DISCUSSION OF RESPONSE TO COUNCILMAN KINNEMAN'S QUESTIONS:** Jim Harton provided an update to the response to questions raised by Councilman Kinneman at the October 6 Town Council meeting.
- 6) REVIEW OF RESPONSE TO RFQ FOR ENGINEERING SERVICES:** Bill Bruce presented a brief overview of two responses received: Wooten Company and Thomas & Hutton. A staff working group met to discuss and score the proposals. Both firms are highly qualified, but Wooten scored higher due to their previous work with the Town. The committee agreed that Wooten's familiarity with the Town and with the project in particular made them the preferred choice. Erin English made a motion to select Wooten and request a contract for Council's consideration. Francis Disney seconded and the motion passed unanimously.
- 7) OTHER BUSINESS:** None
- 8) ADJOURN:** The meeting adjourned at 2:30 pm.