



**TOWN OF OAK RIDGE
WATER ADVISORY COMMITTEE MEETING
DECEMBER 20, 2023 - 1:30 P.M.
OAK RIDGE TOWN HALL
Minutes**

Members present

Spencer Sullivan, chair
Francis Disney
Erin English
Todd Hall (alternate, sitting)

Members absent

Brian Hall
Phil McNamara

Staff

Bill Bruce, Town Manager

Council liaisons present

Jim Harton
Jim Kinneman, Mayor

Others present

Ken Gibson, ORFD
Josh Powers, Envirolink
Todd Robinson, Envirolink

- 1) **WELCOME:** Chair Jim Harton called the meeting to order at 1:30 p.m and turned the meeting over to Bill Bruce for election of Chair and Vice Chair.
- 2) **ELECTION OF CHAIR AND VICE CHAIR:** Spencer Sullivan was elected Chair and Brian Hall was elected Vice-Chair.
- 3) **APPROVAL OF NOVEMBER 15, 2023 MEETING MINUTES:** Minutes from the November 15, 2023 meeting were approved.
- 4) **REVIEW/RECOMMENDATION- INTERLOCAL AGREEMENT WITH WINSTON-SALEM/FORSYTH COUNTY UTILITIES:** The committee reviewed and recommended approval of the interlocal agreement with Winston-Salem/Forsyth County Utilities.
- 5) **UPDATE FROM TOWN MANAGER:** Bill Bruce provided an update on the following:
 1. Tank design and water main engineering
 2. Draft proposal for additional engineering
 3. Grant assistance opportunity
 4. Request from Village Woods Property Owners Association
- 6) **WATER SYSTEM UPDATE:** Josh Powers provided an update on the Honeycutt Reserve Water System.
- 7) **NEXT STEPS- CUSTOMER RECRUITMENT AND REVENUE/EXPENSE FORECASTING:**
- 8) **ADJOURN:** The meeting was adjourned at 3:00pm.