



**TOWN OF OAK RIDGE  
WATER ADVISORY COMMITTEE MEETING  
NOVEMBER 15, 2023 - 1:30 P.M.  
OAK RIDGE TOWN HALL**

**Members present**

Jim Harton, chair  
Francis Disney  
Erin English  
Todd Hall (alternate, sitting)

**Members absent**

Brian Hall  
Phil McNamara

**Staff**

Bill Bruce, Town Manager

**Council liaisons present**

Ann Schneider

**Others present**

Ken Gibson, ORFD  
Josh Powers, Envirolink  
Todd Robinson, Envirolink

- 1) **WELCOME:** Chair Jim Harton called the meeting to order at 1:30 p.m.
- 2) **APPROVAL OF OCTOBER 25, 2023 MEETING MINUTES:** Minutes from the October 25, 2023 meeting were approved.
- 3) **REVIEW OF 30% WATERLINE PLANS:** The committee reviewed and discussed the 30% construction plans for the water main along NC150 and Linville Rd. The 30% plans are designed for an initial review of general location and do not contain high-level detail. Chief Gibson noted that fire hydrant spacing was adequate. The committee requested that the Town Manager forward the following comments to Wooten: 1) ask about potential impacts to the oak tree at the corner of Linville and 150, 2) confirm that a tracer wire is installed with the pipe for ease of future locating, and 3) forward review comments from Chuck Donnell (Envirolink). The committee also recommended investigating a projected cost for land new the Forsyth County line that could house a future pumping station.
- 4) **WATER SYSTEM UPDATE:** The committee reviewed the Income Statement and Balance Sheet of the Water Enterprise Fund and received a brief update on the Honeycutt Reserve system from Josh Powers.
- 5) **NEXT STEPS- CUSTOMER RECRUITMENT AND REVENUE/EXPENSE FORECASTING:** The committee began initial discussions into how to identify future potential customers and better understand maintenance costs and revenue and expense forecasts.
- 6) **ADJOURN:**