



**TOWN OF OAK RIDGE
WATER ADVISORY COMMITTEE MEETING
OCTOBER 20, 2021
1:30 PM
OAK RIDGE TOWN HALL**

MINUTES

1) WELCOME

Chair Spencer Sullivan called the meeting to order at 1:30 pm. Present in person were Spencer Sullivan, George McClellan, Bill Bruce, Sean Taylor, Ann Schneider, Ken Gibson, and Erin English. Phil McNamara and Brian Hall joined by Zoom.

2) MUNICIPAL WATER SYSTEM DISCUSSION

a) Review of Water System Management Plan, Water Rules, and Water Conservation Plan

Bill Bruce presented an overview of the Water System Management Plan, Water Rules, and Water Conservation Plan. The committee was not asked to approve or endorse the documents, but were asked to review and become familiar with them. After an overview, the committee discussed the documents, provided comments, and asked questions.

b) Update on Steps Needed for State Approval of Water System/ Timeline

Bill Bruce provided an update on next steps for water system approval. Town Council will be asked for a resolution to submit the WSMP for state approval, which will also include the 5-year CIP and operational model for Honeycutt Reserve. Following WSMP approval, the Town will need to finalize and adopt construction specifications and standards, establish an enterprise fund, and establish a budget, fees, and water rates. Mayor Schneider reminded the committee that the Enterprise Fund will need to be seeded with start-up funding, which the committee will review/recommend and the Council will adopt.

3) OTHER BUSINESS

None.

4) ADJOURN

The Committee adjourned at 2:15 pm.