



**TOWN OF OAK RIDGE
WATER ADVISORY COMMITTEE MEETING
OCTOBER 25, 2023 - 1:30 P.M.
OAK RIDGE TOWN HALL**

Members present

Jim Harton, chair
Todd Hall (alternate, sitting)
Phil McNamara

Members absent

Francis Disney
Erin English
Brian Hall

Staff

Bill Bruce, Town Manager

Council liaisons present

Spencer Sullivan
Ann Schneider

Others present

Josh Powers, Envirolink
Ken Gibson, ORFD

- 1) **WELCOME:** Chair Jim Harton called the meeting to order at 1:30 p.m.
- 2) **APPROVAL OF SEPTEMBER 27, 2023 MEETING MINUTES:** Meeting minutes were deferred until the arrival of a quorum. *When Phil McNamara arrived, Todd Hall made a motion to approve the September 27, 2023 minutes, Phil McNamara seconded, and the motion passed unanimously.*
- 3) **REVIEW OF REVISED INTERLOCAL AGREEMENT:** The committee reviewed and discussed a revised draft of the Interlocal Agreement provided by WS/FC following their review of the Town of Oak Ridge's initial comments. The committee discussed the addition of a one-time reserve capacity fee of \$224,000 and several clauses related to the cost and design of possible future additional supply lines. The committee recommended that the Town Manager return comments to WS/FC for their consideration.
- 4) **WATER SYSTEM UPDATE:** Josh Powers of Envirolink indicated that meters have been installed at 3 additional homes at Honeycutt Reserve bringing the total to 10 homes. Bullet lock outs have been installed and will remain in place at all other sites until building permits are issued for new construction. The committee reviewed the Income Statement and Balance Sheet of the Water Enterprise Fund.
- 5) **OTHER BUSINESS:** None
- 6) **ADJOURN:** *The meeting was adjourned at 2:30 p.m.*