



**OAK RIDGE TOWN COUNCIL SPECIAL MEETING
FEBRUARY 15, 2023 - 2:00 P.M.
OAK RIDGE TOWN HALL**

MINUTES

Members Present

Ann Schneider, Mayor
Jim Kinneman, Mayor Pro Tem
George McClellan
Martha Pittman
Spencer Sullivan

Staff Present

Bill Bruce, Town Manager
Sandra Smith, Town Clerk
Sam Anders, Finance Officer
Terry Lannon, Parks & Recreation
Director

1. CALL TO ORDER

Mayor Ann Schneider called the meeting to order at 2:00 p.m.

2. APPROVE MINUTES

Councilman Spencer Sullivan moved to approve the minutes of the February 6, 2023 Special Called Meeting. Councilwoman Martha Pittman seconded the motion, and it was approved unanimously (5-0).

3. APPROVE AGENDA

Councilman George McClellan made a motion to approve the agenda, and Councilwoman Pittman seconded. The motion was passed unanimously (5-0).

4. DISCUSSION / ADOPTION OF 5-YEAR CAPITAL IMPROVEMENT PLAN (CIP)

Mayor Schneider turned the meeting over to Town Manager Bill Bruce, who presented the approved 2022-23 Capital Improvement Plan and accompanying spreadsheet showing proposed projects for the next 5 years, which are hereby incorporated by reference and made a part of the minutes. Bruce said the figures on the spreadsheet in black ink reflected the items approved in last year's CIP, and the figures for the projects shown in red had been updated with more current figures.

Conversation ensued, with Council members weighing in on various projects as well as their timing. Council agreed by consensus to the following 5-year Capital Improvement Plan (CIP) for 2023-28 and beyond:

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FY 2023-24

Heritage Farm Park Phase 1 (portion)	\$3,912,500
Playground/shade structure	280,000
Administration/contingency (portion)	150,000
Veterans Honor Green	200,000
MST	65,000
Elevated water tank	2,680,000
Water main – Forsyth County line to Town Hall (engineering)	235,000
Park equipment	30,000
Town Park entrance improvements	150,000
Debt service- Whitaker	234,000
Debt service- Heritage Farm Park Phase 1	<u>311,300</u>
	8,247,800
State Water Grant	(1,155,000)
PARTF Grant	(490,000)
American Rescue Plan	(1,800,000)
	4,802,800

FY 2024-25

Sidewalks (engineering)	85,000
NC150- NC68 to Bastille	
NC68- Linville to Fogleman	
MST	37,500
Park equipment	21,000
Debt service- Whitaker	223,200
Debt service- Heritage Farm Park Phase 1	<u>303,400</u>
	670,100

FY 2025-26

Sidewalks (construction)	340,000
NC150- NC68 to Bastille	
NC68- Linville to Fogleman	
NC68/150 intersection improvements	400,000
MST	37,500
Park equipment	50,000
Debt service- Whitaker	212,400
Debt service- Heritage Farm Park Phase 1	<u>295,500</u>
	1,335,400

FY 2026-27

MST	37,500
Park equipment	28,000
Debt service- Whitaker	201,600
Debt service- Heritage Farm Park Phase 1	<u>287,700</u>
	554,800

FY 2027-28

MST	
Park equipment	21,000
Debt service- Whitaker	190,800
Debt service- Heritage Farm Park Phase 1	<u>271,900</u>
	521,200

Future Years (not programmed)

Heritage Farm Park Phase 2	
Tennis/pickleball Courts	700,000
Basketball court	40,000
Small picnic shelters	30,000
Town Park	
Security	60,000
Field #5	250,000
Fitness stations	29,000
Parking lot expansion	120,000

6. PUBLIC COMMENTS

- Ashley Callender, 7999 Fogleman Road, commented on how nice it is to have picnic shelters at Oak Ridge Town Park. She asked if Council would consider including a shelter at Heritage Farm Park. Mayor Schneider confirmed that shelters would be constructed, and Councilwoman Pittman said she would be glad to show Callendar the plan. Callender then asked if there was any talk about developing the land on the corner of Fogleman Road at NC 68. Mayor Pro Tem Kinneman said that the property is privately owned, and its development would be up to the property owner.
- John Garrett, 8604 Bromfield Road, inquired about the water system and the timeline for building the water line from Forsyth County and distribution of water to citizens. Schneider said the Council had only been discussing the cost for design and engineering of the system. She said it would not be built until the Town raises the money needed, and they were unsure when that would be. Pittman said the water line would be able to serve all residents in the area along NC 150. Town Manager Bruce said the Town had \$1.465 million it could allocate toward building the water main, which is a portion of the \$4.8 million that would be needed.
- John Browning, 8024 Linville Road, complimented the Council on its priority list and said he was glad the Town was almost ready to break ground on Heritage Farm Park. He said he hoped some smaller items moved out several years might also be able to be funded along the way. He said pickleball players seem to appreciate the accommodations made for temporary courts, and he complimented Parks and Recreation Director Terry Lannon for that. He said he liked the plan to proceed cautiously.

7. ADJOURNMENT

Mayor Pro Tem Jim Kinneman moved to adjourn the meeting at 3:10 p.m., and Councilman McClellan seconded. The motion was passed unanimously (5-0).

Respectfully Submitted:

Sandra B. Smith, CMC, NCCMC
Asst. Town Manager/Town Clerk

Ann K. Schneider
Mayor