



**OAK RIDGE TOWN COUNCIL SPECIAL MEETING
FEBRUARY 14, 2024 - 11:00 A.M.
OAK RIDGE TOWN HALL**

MINUTES

Members Present

Jim Kinneman, Mayor
Mike Stone, Mayor Pro Tem
Michael Greeson
Ann Schneider
Jim Harton

Staff Present

Bill Bruce, Town Manager
Sandra Smith, Town Clerk/Asst. Town Mgr.
Sam Anders, Finance Officer
Terry Lannon, Parks & Recreation Director

1. CALL TO ORDER

Mayor Jim Kinneman called the meeting to order at 11:03 a.m.

2. APPROVE AGENDA

Mayor Pro Tem Mike Stone made a motion to approve the agenda, and Councilwoman Ann Schneider seconded. The motion was passed unanimously (5-0).

3. DISCUSSION / ADOPTION OF 5-YEAR CAPITAL IMPROVEMENT PLAN (CIP)

Mayor Kinneman turned the meeting over to Town Manager Bill Bruce, who presented the adopted FY 2023-24 Capital Improvement Plan and accompanying spreadsheet showing proposed projects for the next 5 years, which are hereby incorporated by reference and made a part of the minutes. Bruce indicated that items in red represented amendments from the previous year's adopted CIP while items in black represented actions committed by Council in the previous year's adopted CIP. He pointed out the total capital budget for current FY 2023-24 as approximately \$7.4 million.

Conversation ensued, with Council members weighing in on various projects as well as their timing. Council agreed by consensus to the following 5-year Capital Improvement Plan (CIP) for FY 2024-29:

Town Council Special Meeting Minutes: February 14, 2024

FY 2024-25

Sidewalks (engineering)	\$50,000
NC 150 - NC 68 to Bastille	
NC 68 Linville to Fogelman	
MST	37,500
Elevated Water Tank (construction)	2,740,000
Water Main Forsyth County Line to Town Hall (construction)	2,580,000
Complete Town Core Loop (150/68/Linville) (engineering)	275,000
Veterans Honor Green Boardwalk Section	50,000
Town Park Master Plan Implementation	150,000
Debt service - Heritage Farm Park Phase 1	<u>306,051</u>
	6,188,551
Projected Fund Balance Annual Increase	(500,000)
State Water Appropriation	(723,000)
ARP Water Tank (portion)	(1,852,000)
ARP Water Main (portion)	(1,413,000)
FY24 State Budget Water Appropriation	<u>(1,442,000)</u>
	258,551
Restricted Funds	
HH Grants, Water Enterprise, Solid Waste, CORE, etc.	(134,000)
Stabilization by state statute	(205,633)
Future Land Purchase	(320,000)
	(659,633)

FY 2025-26

NC 68/150 intersection improvements (includes landscaping)	\$400,000
Sidewalks (construction)	500,000
NC 150 - NC 68 to Bastille	
NC 68 Linville to Fogelman	
MST	37,500
Water Main Forsyth County Line to Town Hall (construction)	2,580,000
Large Equipment for Park maintenance	25,000
Debt Service - HFP Phase 1	<u>298,181</u>
	3,840,681
Projected Fund Balance Annual Increase	(500,000)
FY24 State Budget Water Appropriation	<u>(2,580,000)</u>
	760,681
Restricted Funds	
HH Grants, Water Enterprise, Solid Waste, CORE, etc.	(134,000)
Stabilization by state statute	(205,633)
Future Land Purchase	(320,000)
	(659,633)

FY 2026-27

MST	\$37,500
Large Equipment for Park Maintenance	55,000
Debt Service - HFP Phase 1	<u>290,291</u>

Town Council Special Meeting Minutes: February 14, 2024

	382,791
Projected Fund Balance Annual Increase	(500,000)
	(117,209)
Restricted Funds	
HH Grants, Water Enterprise, Solid Waste, CORE, etc.	(134,000)
Stabilization by state statute	(205,633)
Future Land Purchase	(320,000)
	(659,633)

FY 2027-28

MST	\$37,500
Large Equipment for Park Maintenance	20,000
Debt Service - HFP Phase 1	282,411
	339,911
Projected Fund Balance Annual Increase	(500,000)
	(160,089)
Restricted Funds	
HH Grants, Water Enterprise, Solid Waste, CORE, etc.	(134,000)
Stabilization by state statute	(205,633)
Future Land Purchase	(320,000)
	(659,633)

FY 2028-29

Large Equipment for Park Maintenance	26,000
Debt Service - HFP Phase 1	282,411
	308,411
Projected Fund Balance Annual Increase	(500,000)
	(191,589)
Restricted Funds	
HH Grants, Water Enterprise, Solid Waste, CORE, etc.	(134,000)
Stabilization by state statute	(205,633)
Future Land Purchase	(320,000)
	(659,633)

Future Years (not programmed)

Municipal Water System	
Phase 2 Complete Town Core loop (construction)	1,700,000
Heritage Farm Park Phase 2	
Tennis/Pickleball Courts	850,000
Basketball Courts	65,000
Small picnic shelters	40,000
Town Park	
Field #5	250,000
Fitness stations	29,000
Parking lot expansion	150,000
Community / Recreation Center	?

4. PUBLIC COMMENTS

- Patti Dmuchowski, 7320 Hidden View Drive, offered her appreciation for Council's consideration of Phase 2 of the Veterans Honor Green project.
- John Browning, 8024 Linville Road, offered his appreciation for Council's consideration of the Parks & Recreation Advisory Board's list of CIP priorities.

5. ADJOURNMENT

Councilwoman Schneider moved to adjourn the meeting at 1:35 p.m., and Councilman Greeson seconded. The motion was passed unanimously (5-0).

Respectfully Submitted:

Sandra B. Smith, CMC, NCCMC
Asst. Town Manager/Town Clerk

Jim Kinneman
Mayor