



**OAK RIDGE TOWN COUNCIL MEETING  
MARCH 5, 2026 - 7:00 P.M.  
OAK RIDGE TOWN HALL**

**MINUTES**

**Members Present**

Jim Harton, Mayor  
Michael Greeson, Mayor Pro Tem  
Lindsey Clark

**Staff Present**

Bill Bruce, Town Manager  
Sandra Smith, Asst. Town Mgr./Town Clerk  
Michael Thomas, Town Attorney  
Sam Anders, Finance Officer  
Sean Taylor, Planning Director

**Members Absent**

Mike Stone  
Ann Schneider

**1. CALL TO ORDER**

Mayor Jim Harton called the meeting to order at 7:00 p.m.

**A. Invocation**

A moment of silence was observed.

**B. Pledge of Allegiance**

**2. APPROVAL OF AGENDA**

*Mayor Pro Tem Michael Greeson made a motion to approve the agenda, and Councilwoman Lindsey Clark seconded. The motion passed unanimously (3-0).*

**3. APPROVAL OF MINUTES**

*Mayor Pro Tem Michael Greeson made a motion to approve the minutes of the February 3, 2026, Special Called meeting, and Councilwoman Lindsey Clark seconded. The motion passed unanimously (3-0).*

**4. RESOLUTIONS, PROCLAMATIONS, ANNOUNCEMENTS**

Mayor Jim Harton read a proclamation recognizing the 250<sup>th</sup> anniversary of the nation's independence which is hereby incorporated by reference and made a part of the minutes.

**5. REPORT FROM GUILFORD COUNTY SHERIFF'S OFFICE**

No report

**6. REPORT FROM OAK RIDGE FIRE DEPARTMENT**

Assistant Fire Chief Sam Anders shared seasonal safety tips, gave an update on the fire department's fleet and noted the installation of fire hydrants.

**7. PUBLIC COMMENTS / COMMUNITY ORGANIZATION REPORTS**

**A. Community Organization Reports**

None

**B. Comments from the Public**

- Sarah Lark, Lincolnton, and retired Army Colonel Dr. Edward Haynes introduced the services of their company, Skybelle, and shared information on the Skybelle Foundation.

**8. TOWN MANAGERS REPORT**

**A. Consideration / Approval of:**

**I. Reappointment of Patrick Fiorentino to Planning & Zoning Board and Board of Adjustment**

**II. Appointment of Brad Rentz as a full member of Planning & Zoning Board**

**B. Consideration / Approval of Guilford County Emergency Management Hazard Mitigation Plan Update**

**C. Consideration / Approval of 2027 Deer Urban Archery Season (Jan. 9 - Feb. 14, 2027)**

**D. Re-adopt 2026 Meeting Schedule to Change Day/Time of Special Events Committee meetings**

**E. Consideration / Approval of Change Order #3 to Elevated Tank contract**

**F. Any other business**

Mayor Jim Harton stated that Council members had reviewed all documents pertaining to the above-mentioned considerations in the Town Manager's Report.

*Mayor Pro Tem Michael Greeson made a motion to approve all aforementioned items A through E in the Town Manager's Report and Councilwoman Lindsey Clark seconded. The motion passed unanimously (3-0).*

**9. MONTHLY FINANCIAL UPDATE**

Finance Officer Sam Anders presented the financial report for the month of February 2026, which is hereby incorporated by reference and made a part of the minutes. He added that the audit report had been approved by the State.

*Mayor Pro Tem Michael Greeson made a motion to approve the finance report as presented by the Finance Officer, and Councilwoman Lindsey Clark seconded. The motion passed unanimously (3-0).*

**10. COMMITTEE REPORTS**

**A. Conservation Easement Committee**

No report

**B. Special Events Committee**

Chair Brent Carrickhoff reported on upcoming events and on committee administrative tasks related to the Veterans Honor Green, meeting schedule and Light Up the Night.

**C. Tree Board**

Chair Jim Kinneman reported on the committee's efforts to revamp the memorial tree program and review plantings.

**D. Parks & Recreation Advisory Board**

Barbara Engel announced that Kona Ice had been selected as the season's exclusive frozen treat vendor. She reported that Kiwanis' sponsored free lending library was approved at Heritage Farm Park and noted upcoming events.

**E. Finance Committee**

In the absence of a committee member to present the report, Harton stated that the committee reviewed the current budget to identify potential issues and will review the proposed budget in upcoming meetings.

**F. Water Advisory Committee**

Chair Spencer Sullivan prepared a report to be presented in his absence. Harton summarized Sullivan's report, providing updates on water main line extensions, the establishment of subcommittees, and ongoing funding efforts. Bruce added that system enrollment efforts were currently underway.

**G. Historic Preservation Commission**

Barbara Engel reported on the approval of two COAs for signage and noted the reelection of Debbie Shoenfeld and Barbara Engel as Chair and Vice Chair,

respectively. She provided an update on the Oak Ridge Historic book and the display case at Town Hall.

**H. Planning & Zoning Board**

Bruce reported that the Board reviewed the proposed fee schedule for the upcoming fiscal year.

**I. Board of Adjustment**

Bruce reported that the Board met to elect officers.

**J. Mountains-to-Sea Trail Committee**

Chair Anne Steele reported on the committee's Chair and Vice Chair election and gave an update on recent trail work. She shared information on the MST and its upcoming 50<sup>th</sup> anniversary in 2027 and noted committee participation in the Piedmont Legacy Trail Summit.

**11. PUBLIC COMMENTS**

None

**12. COUNCIL COMMENTS**

- Councilwoman Lindsey Clark shared information on the upcoming Cub Scout Pack 600 fundraiser.
- Mayor Pro Tem Michael Greeson made a joke about time measurement.
- Harton recognized the efforts and dedication of the Town's committees. He urged caution through areas of ongoing construction and discouraged litter, particularly on private property.

**13. ADJOURNMENT**

*Mayor Pro Tem Michael Greeson made a motion to adjourn the meeting at 7:46 p.m., and Councilwoman Lindsey Clark seconded. The motion passed unanimously (3-0).*

Respectfully Submitted:

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Sandra B. Smith, MMC, NCCMC  
Assistant Town Manager/Town Clerk

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Jim Harton  
Mayor