



OAK RIDGE SPECIAL EVENTS COMMITTEE

Meeting Minutes

January 9, 2024 – 7pm

Attendees: Sue Madison, Barb Engel, Corinne Pickford, Amy & Brent Carrickhoff, Claudia Whitaker, Ann Schneider, Diana Macklin, John Browning, Rose Shetzley and Patti Dmuchowski

1. Called to Order at 7:00pm by Patti Dmuchowski
2. Motion to approve the agenda was made by Barb Engel and 2nd by Amy Carrickhoff. Motion carried.
3. Motion to approve the minutes from December 12, 2023, was made by Diana Macklin and 2nd by Brent Carrickhoff. Motion carried.
4. Veterans Fundraising to date:
 - a. Current Total is \$251,545.39 (needs to be verified with Sandra Smith)
 - b. \$5,000 donation from Jim Harton for Phase 2. Need to discuss process with Sam Anders & Sandra Smith.
 - c. Town Council approved 10% override for \$25,000.
 - d. Tree concern – Letter from Frank Whittaker stated that the trees are in good condition. Bill Bruce indicates they are bringing in a specialist to inspect the trees and provide a report on their findings.
 - e. We will need to review the schedule for ordering the pavers, review which major donors need to have pavers/plaques and a review of the pavers forms for accuracy.
 - f. I verified with Bill Bruce that the construction includes boulders, plaques, and benches. I will meet with Bill Bruce to review the schedule. Hoping to have our Veterans Day Ceremony at the new site.
5. Special Events Calendar for 2024:
 - a. 25th Anniversary ‘Volunteer’ dinner – January 20
 - b. Memorial Day Ceremony – Monday, May 27
 - c. Kids Bike Parade – Thursday, July 4 (Shelter #1 reserved)
 - d. Grand Opening for the Veterans Honor Green – TBD
 - i. Potential for a reception at the Farmhouse for the major donors
 - e. 911 – Sunday, Sept 8
 - f. Heritage Day – Saturday, September 28
 - g. Veterans Day – Monday, Nov 11
 - h. LUN – Saturday, December 7

6. LUN

- a. Luminaries have been taken down & stored. A major thanks to Brent and Amy Carrickhoff and Diana Macklin. All luminaries have been stored in the shed by the Redmond House. The door needs to be adjusted and a lock added. All Special Events items except for the stars have been moved over there. Thanks to Terry Landon and Brent Carrickhoff for building the shelves to hold the luminaries.
- b. Patti Dmuchowski wants to continue the discussion on music speakers in the park. Carolyn Ruch and John Browning will address at the Parks and Rec Advisory Board to see if it is possible to incorporate them into the new security system scheduled to be installed.
- c. Patti Dmuchowski would also like to continue a discussion on having a “tunnel of lights” down Cocoa Lane. Similar to the one at the Greensboro Science Center. Carolyn Ruch suggested that we discuss it with a company that installs Christmas lights to get a cost estimate. We also need to think about what we would put in the empty field across from the tree. Suggestions include lighted figures and maybe something like the displays at the Botanical Gardens in Kernersville.

7. Oak Ridge 25th Anniversary Celebration – January 20, 2024

- a. Review Worksheet – Everything is coming together, and no major issues identified. Great work by all the members.
 - i. Decorating Committee
 - ii. Catering Committee
 - iii. Logistics

The meeting was adjourned with a motion from Diana Macklin and 2nd Ann by Schneider. Motion carried.

The next meeting will be on February 11, 2024 at 7pm