



## OAK RIDGE SPECIAL EVENTS COMMITTEE

### Meeting Agenda

### December 13, 2022 – 7pm

1. Meeting called to order
2. Minutes from Nov 15, 2022 meeting - reviewed and approved
3. Veterans Fundraising to date
  - a. \$160,220.24 (includes Dec town match) – Patti Dmuchowski
  - b. Flyers for “Last Minute Christmas Gifts – NWO and Posted around town – Sue Madison
  - c. Additional letters sent out – Patti Dmuchowski
4. LUN – Wonderful Success
  - a. Luminaries – Ben Walraven
    - i. Volunteers for set-up
    - ii. Testing and electricity concerns
    - iii. Thanks to Brent Carrickhoff for his daily checking
  - b. Craft Vendors – Barb Engel
  - c. Food Vendors – Barb Engel
  - d. Grinch Tractor Ride – Sue Madison
  - e. Santa – Amy Carrickhoff, Barb Engel and Ben Walraven
  - f. Ads in NWO – Sue Madison
  - g. Signage – Ben & Patti
  - h. Summit Church
  - i. CBCWE
  - j. Destination Arts
  - k. Wiz the Riz magician replacement
5. LUN – Concerns and improvements for next year
  - a. Timing issue with ORES choir
  - b. Microphone for singers
  - c. Outdoor carpeting for Santa Platform
  - d. Letters to Santa
  - e. Movie from Summit Church at Amphitheater next year?
  - f. Additional electricity by the scoreboard – Town budget item for next year
  - g. Drone picture – Ann Schneider
  - h. Additional stars, trees, figures, etc. in corners of the property
  - i. Storage of items – side rails from wagons
  - j. Additional items