



OAK RIDGE SPECIAL EVENTS COMMITTEE

Agenda

March 12, 2024 – 7pm

1. Call to Order - Patti Dmuchowski
2. Approve Agenda
3. Approve Minutes from February 13, 2024
4. Veterans Fundraising to date:
 - a. Current Total for the initial construction is \$246295.39 (needs to be verified with Sandra Smith)
 - b. The current total donated for the next stage is \$8,880.
 - c. Capital Projects Meeting on Feb 14, 2024. Patti Dmuchowski attended and the CIP for 2024/2025 includes \$50K for the Veterans Honor Green.
 - d. Ordering of engraved pavers & ad for NWO and social media – Sue Madison
5. Special Events Calendar for 2024:
 - a. 25th Anniversary ‘Volunteer’ dinner – January 20 - completed.
 - b. Memorial Day Ceremony – Monday, May 27th, Town Hall, Speaker & Scouts.
 - c. Kids Bike Parade – Thursday, July 4 (Shelter #1 reserved)
 - d. 911 – Sunday, Sept 8
 - e. Heritage Day – Saturday, September 28 – decide on the type of baking contest.
 - f. Veterans Day – Monday, Nov 11
 - g. LUN – Saturday, December 7
6. LUN
 - a. \$3,000 is included in the new budget for additional decorations.
 - b. Discussion on replacing the ORES choir with another that can perform at the tree.
 - c. Music Speakers at the park were included in the P&R Advisory Board’s priorities (2nd on the list). Waiting on John Browning to confirm.
7. Budget
 - a. 2024/2025 Special Events Budget was submitted to Bill Bruce on March 1, 2024. Waiting for approval from the Finance Committee and then approval from the Town Council.
8. Special Town Council called meeting – Monday, March 11, 2024 feedback:
 - a. Committee appointment procedures.
 - b. Standardize Committee sizes.
 - c. Ethics Policy, Conflict of Interests, Mission Statement, social media Policy, etc.
9. Election of Special Events Chairperson
 - a. Nominations are open from the floor.
10. Additional Business

Meeting Adjourned

The next meeting will be on April 9, 2024 at 7pm