



## OAK RIDGE SPECIAL EVENTS COMMITTEE

### Agenda

May 10, 2022 - 7pm

1. Call to Order
2. Approval of Agenda
3. Minutes from April 12, 2022 Approval
4. Current Veterans Totals – Patti Dmuchowski
  - a. \$360 collected as of April 1 – May 8, 2022
  - b. Current total \$115,7766.74 (Total Donations, Matched \$ by town, held over match \$ for July 1, and difference at start).
  - c. Next quarterly cutoff will be June 30, 2022
5. Bricks Fundraising
  - a. Advertising – Sue Madison
    - i. NWO ad – Completed & in the May NWO issue
    - ii. Handout with added Brick information – completed
    - iii. Flyer for Bricks – Completed - ideas for distribution, i.e., social media and OR Facebook
    - iv. Sandra had issue with the gauge – Sue?
  - b. Establish a process to record brick donations – Patti
    - i. Need tax clarification from Ann – different than current donations letters
6. Fundraising
  - a. Let's keep the momentum going
  - b. Ann to contact Boom
7. Memorial Day Ceremony 2022 – Patti Dmuchowski
  - a. Speaker – Steve Nash
  - b. Program given to Ashley to type up
  - c. Follow up with Sam Anders on Andrew Russoli recognition & include Fire Dept in tribute
8. Veterans Day Ceremony 2022 – Patti Dmuchowski
  - a. Speaker – Amy and Brent's brother and sister in-law
  - b. Need bio when available

9. Veterans Site Review

- a. Update on park schedule – Ann
- b. Waiting on interface from Parks & Recreation

10. Light Up the Night – Ben Walraven

- a. Current purchase from FLIC to complete the circuit – waiting on delivery
- b. Patti to check budget totals to see if we can order covers now
- c. Vendor, entertainment, and Food Trucks status – Barb Engel
- d. Check with Summit church if they will participate again

11. Special Events Volunteers to work on landscape at Redmon house

12. Any additional business

Next Meeting – June 13, 2022, Town Hall @7pm