



OAK RIDGE SPECIAL EVENTS COMMITTEE
Agenda
March 8, 2022 – 7pm (Zoom)

1. Agenda Approval
2. Minutes from February 8, 2022 Approval
3. Current Veterans Totals – Patti Dmuchowski
 - a. \$12,310.00 collected as of Jan 1 - March 7, 2022
 - b. Current total \$104,346.74 (Total Donations, Matched by town, held over match for July 1, and difference at start).
 - c. Next quarterly cutoff will be March 31, 2022
4. Bricks Fundraising
 - a. Advertising – Sue Madison
 - i. NWO ad
 - ii. Handout with added Brick information
 - b. Establish a timetable for publication and distribution
 - c. Establish a process to record donations
5. Fundraising
 - a. Goal for March - \$125K – progress to date
6. Veterans Groundbreaking
 - a. Select Date in Spring – April 7 @ 11am
 - b. Include major donors and Town Council
 - c. Advertise in Community section of NOW – free
7. Memorial Day Ceremony 2022 – Patti Dmuchowski
 - a. Speaker needed
 - b. Students' involvement
8. Veterans Day Ceremony 2022 – Patti Dmuchowski
 - a. Select Speaker – Amy & Brent
 - b. Need bio when available
9. Veterans Site Review
 - a. Construction Documents – 100% completed
 - b. Next step for RR is updated Cost Estimate – waiting on electrician

- c. Update on park schedule - Ann
10. Light Up the Night – Ben Walraven
- a. Current purchases to complete the circuit and covers - approved
 - b. What budget items added for next year – circuit down to the Concession Stand - Approved
 - c. Discussion with Parks & Recreation on available resources – Patti Dmuchowski
 - d. Vendor and entertainment status – Barb Engel
11. Budget for 2022/2023 – discussion with Bill Bruce
12. Election of Special Events Chairperson and Vice Chairperson – Patti Dmuchowski will stay on as Chair and Ben Walraven will be Vice Chair
13. Any additional business

Next Meeting – April 12, 2022, Town Hall @7pm