



OAK RIDGE SPECIAL EVENTS COMMITTEE

Agenda

July 12, 2022 - 7pm

1. Meeting called to order
2. Approval of Agenda
3. Minutes from June 14, 2022
 - a. Correction – Sue Madison was in attendance
 - b. Correction – Heritage Day should be noted as Sept 24, 2022
4. Current Veterans Totals – Patti Dmuchowski
 - a. Current total \$123,844.74
 - b. Update the “Thermostat Chart on the web site– Sue Madison
 - c. New Fiscal Year has started – all matching funds have been put into the reserve account
 - d. Next quarterly cutoff will be September 30, 2022
5. Bricks Fundraising
 - a. To date we have collected \$3,150 for bricks/pavers
 - b. Polar Engraving suggests that we submit a request for 5 bricks/pavers to be engraved and then we can have sample bricks to show folks. Patti Dmuchowski
 - c. Provide the flyers at the town Summer Drive-In and at the Music in the Park activities. Need to coordinate this.
 - d. Tax letter was created for the brick/paver donors. All have been sent out. Patti Dmuchowski
 - e. “Brick Creator” from the Polar Engraving have been sent out with the tax letter. Several changes have come back – Courtenay Harton
6. Fundraising
 - a. Ann Schneider to contact Boom Supersonics
 - b. An email to potential sponsors for a presentation has been developed. Patti Dmuchowski has sent out 8 emails. Ann Schneider and Patti Dmuchowski
7. Veterans Day Ceremony 2022 – Patti Dmuchowski
 - a. Speakers – Amy and Brent Carrickhoff’s brother and sister in-law
 - b. Bios have been provided

- c. Program created as we get nearer to the date
 - d. Participation by additional Scout troops in Oak Ridge
 - e. Request to Annette Joyce for her husband's band to play. Waiting on response.
8. Veterans Site Review
- a. Update on park schedule. Waiting on Guilford County to set a date for the drawdown water test. Ann Schneider
 - b. If all goes well with the well test, next step is to complete the construction documents, including the engineering for the water pipes and so forth, and then we can bid out the project.
9. Light Up the Night – Ben Walraven
- a. Date & Volunteers to put luminaries together
 - b. Signage – Detail and order
 - c. Budget – are there items that we need to purchase now? New budget in place.
 - d. Vendor, entertainment, and Food Trucks status – Barb Engel
 - i. Craft vendors
 - ii. Food Vendors
 - iii. Music and Entertainment
 - iv. Barb Engel will check with Danielle Gram and see if Summit Church will participate again. We will make a concerted effort for the “Cocoa” signage to be better this year
 - v. Grinch – Will he be available? Should be purchase a costume?
10. Ridgifest 2022. The suggestion was made to sell food on Thursday night. Usually there is no food available. Barb Engel and Sue Madison feel that we should be able to work the food trailer on Thursday. Patti Dmuchowski to inform Randy Floss.
11. Music in the Park – new venue and town needs folks to run the concessions. The Parks & Recreation Committee has decided to handle the food concession.
12. Decorating the town entrances - Courtenay Harton
13. Heritage Day – September 24, 2022. The Heritage Day Committee has suggested that we have “old fashion” pound cake either baked or donated and sell the pieces to be paired up with ice cream that they will be providing. This could eliminate the bake contest. All profits going to the Veterans Fund.
14. Oak Ridge's 25th Anniversary in 2023. Suggestions?
15. Additional items.

Next Meeting – August 9, 2022, Town Hall @7pm