



## OAK RIDGE SPECIAL EVENTS COMMITTEE

### Agenda

April 12, 2022 – 7pm

1. Agenda Approval
2. Minutes from March 8, 2022 Approval
3. Current Veterans Totals – Patti Dmuchowski
  - a. \$17,600 collected as of Jan 1 - March 31, 2022
  - b. Current total \$115,046.74 (Total Donations, Matched \$ by town, held over match \$ for July 1, and difference at start).
  - c. Next quarterly cutoff will be June 30, 2022
4. Bricks Fundraising
  - a. Advertising – Sue Madison
    - i. NWO ad – Completed & in next issue (Is this confirmed?)
    - ii. Handout with added Brick information – completed
    - iii. Flyer for Bricks – Completed - ideas for distribution?
  - b. Establish a process to record donations – Patti
    - i. Need tax words from Ann – different than current donations letters
  - c. FAQ sheet given to Ashley
  - d. Mark to supply blowup of walk of honor brick layout
5. Fundraising
  - a. Let's keep the momentum going
  - b. Major thanks to Matt and Danielle Walraven for his \$5K donation and pledge for \$5k more
  - c. Ann met with major donor – will participate but no \$ amount yet
  - d. Ann to contact Boom
6. Veterans Groundbreaking
  - a. Great success – thank you all
7. Memorial Day Ceremony 2022 – Patti Dmuchowski
  - a. Speaker – Steve Nash – Navy Seal Vietnam Vet spoke at Triad Memorial
  - b. July 4<sup>th</sup> bike parade in park – any ideas for participation?
8. Veterans Day Ceremony 2022 – Patti Dmuchowski
  - a. Speaker – Amy and Brent's brother and sister in-law

- b. Need bio when available
  - c. Scouts
9. Veterans Site Review
- a. Construction Documents – 100% complete
  - b. Cost estimate is in - \$194K
  - c. Update on park schedule - Ann
10. Light Up the Night – Ben Walraven
- a. Current purchases to complete the circuit and covers - approved
  - b. What budget items added for next year – circuit down to the Concession Stand - Approved
  - c. Discussion with Parks & Recreation on available resources – no concerns from Terry
  - d. Vendor, entertainment, and Food Trucks status – Barb Engel
11. Budget for 2022/2023 – approved by Bill & just a small increase for 2022/2023
12. Any additional business

Next Meeting – May 10, 2022, Town Hall @7pm