



**OAK RIDGE PLANNING & ZONING BOARD MEETING  
JULY 23, 2020  
7:00 P.M.**

*This meeting was conducted remotely under N. C. Gen. Stat. § 166A-19.24 by use of simultaneous communication using the Zoom online platform and in which Planning & Zoning Board members participated by simultaneous communication. Planning & Zoning Board members were joined and participated in the entire meeting, unless otherwise noted.*

**MINUTES**

**Board Members Present**

- Ron Simpson, Chair
- Jason Streck
- Larry Stafford
- Tammy Gardner
- Rick Schlaginhaufen, Alternate (Sitting)
- (Joined the meeting at 7:40 p.m. due to technology issues)

**Staff Present**

- Sean Taylor, Planning Director
- Sandra Smith, Town Clerk

**Board Members Absent**

- Nancy Stoudemire, Vice Chair
- Patti Paslaru
- Steve Wilson
- Maureena Shepherd, Alternate
- Patrick Fiorentino, Alternate

**1. CALL TO ORDER**

The meeting was called to order by Chair Ron Simpson at 7:04 p.m.

**2. APPROVE AGENDA**

*Jason Streck moved to approve the agenda, and Tammy Gardner seconded the motion. Via roll-call vote, the motion was passed unanimously (4-0).*

**3. APPROVE MINUTES**

*Jason Streck moved to approve the minutes of the May 28, 2020 meeting, and Larry Stafford seconded the motion. Via roll-call vote, the motion was passed unanimously (4-0).*

Approval of the June 25, 2020 meeting minutes was tabled until the next meeting.

**4. NEW BUSINESS**

**A. Introduction to revised Article VII of Town of Oak Ridge Code of Ordinances**

Planning Director Sean Taylor introduced the proposed changes to the Town's ordinances regarding the permitted use table and the desire for Town development to have a "village feel," as determined by Town Council in its Strategic Plan.

**B. Board training session – Part 2**

The second training session for the Planning & Zoning Board, in which the Board's duties and responsibilities were discussed, was held by Matt Johnson, Planning Director for the Town of Jamestown. Board members asked questions and various scenarios and recent cases were discussed.

**5. PUBLIC COMMENTS**

- Chuck Salmon, 8505 Merriman Farm Road, Oak Ridge, thanked the Board members for what they do.
- Mike Stone, 8112 Hunting Cog Road, Oak Ridge, agreed that the Board was doing a great job. He asked questions of Planning Director Taylor about whether boarding homes, which were proposed to be removed from the permitted use schedule, was the same as bed and breakfasts; Taylor responded no, that it was more like a boarding house, in which rooms were rented. Stone also commented that a trade-off between a fence and a landscaping yard in a recent case was a good one.

**6. ADJOURNMENT**

*Tammy Gardner moved to adjourn the meeting at about 8:40 p.m., and Jason Streck seconded the motion. Via roll-call vote, the motion was passed unanimously (5-0).*

Respectfully Submitted:

---

Sandra B. Smith, NCCMC, CMC  
Town Clerk

---

Ronald D. Simpson  
Chair