



**OAK RIDGE PLANNING & ZONING BOARD MEETING  
MAY 25, 2023 - 7:00 P.M.  
OAK RIDGE TOWN HALL**

**MINUTES**

**Board Members Present**

Jason Streck, Chair  
Ron Simpson  
Patrick Fiorentino  
Tara Tillman, Alternate (Sitting)

**Staff Present**

Sean Taylor, Planning Director  
Sandra Smith, Asst. Mgr./Town Clerk

**Board Members Absent**

Nancy Stoudemire, Vice Chair  
Patti Paslaru  
Larry Stafford  
Tammy Gardner  
Craig Rosenfeld, Alternate  
Megan Dyson, Alternate

**1. CALL TO ORDER**

The meeting was called to order by Chair Jason Streck at 7:00 p.m.

**2. APPROVE AGENDA**

*Ron Simpson moved to approve the agenda, and Patrick Fiorentino seconded. The motion was passed unanimously (4-0).*

**3. APPROVE MINUTES**

Per a request from Simpson, the draft minutes were amended to include a comment from Simpson referring to a previous rezoning on Bridgehead Road.

*Patrick Fiorentino moved to approve the amended minutes of the April 27, 2023, regular meeting, and Tara Tillman seconded. The motion was passed unanimously (4-0).*

**4. PUBLIC HEARINGS**

**TEXT AMENDMENT:** Amendments to Section 30-167 of the Town of Oak Ridge Code of Ordinances to ensure compliance with NC General Statute § 160D-307, specifically to clarify the number of extraterritorial jurisdiction (ETJ) representatives serving on the Town's Planning & Zoning Board.

Planning Director Sean Taylor read the description into the record and presented the staff report, which is hereby incorporated by reference and made a part of the record.

Taylor noted that both Staff and Council recommend decreasing the ETJ representation on the Planning and Zoning Board to one member and decreasing the total number of Board members to six members to reflect a proportional representation of the Town and ETJ.

Fiorentino asked about the population of the ETJ. Assistant Town Manager/Town Clerk Sandra Smith responded that the population of the ETJ is about 1,257. Fiorentino asked if representation on the Board is a subjective measure that is not calculated through a formula. Smith answered that by statute, the ratio of population in the Town and ETJ is used to calculate the representation on the Board.

Streck opened the public hearing.

*Proponents:*  
None.

*Opponents:*  
None.

*Rebuttals:*  
None.

Streck closed the public hearing.

*Board Comments*  
None.

*With no further discussion, Simpson moved to approve the text amendment to Section 30-167 of the Town of Oak Ridge Ordinances to ensure compliance with NC General Statute § 160D-307 and reducing the number of ETJ representatives serving on the Planning & Zoning Board to one member. Patrick Fiorentino seconded the motion, and it was passed unanimously (4-0).*

**5. PUBLIC COMMENTS**

None.

**6. ADJOURNMENT**

*Simpson moved to adjourn the meeting at 7:05 p.m., and Fiorentino seconded. The motion was passed unanimously (4-0).*

Respectfully Submitted:

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Sandra B. Smith, NCCMC, CMC  
Asst. Town Manager/Town Clerk

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Jason Streck  
Chair