



**OAK RIDGE PARKS & RECREATION ADVISORY BOARD MEETING  
JUNE 18, 2020 - 7:00 P.M.  
OAK RIDGE TOWN HALL  
(Meeting held electronically via Zoom)**

**MINUTES**

**Members Present**

Tracy Street, Chair  
Phyllis Anders, Vice Chair  
Kyle Anders  
John Browning  
John Garrett  
Mike Kimel, Alternate (Not Sitting)  
Kelly Riddle, ORYA Representative  
Brady Young

CJ Annunziato, Teen Advisor

**Staff Present**

Terry Lannon, Parks & Recreation Director  
Ashley Royal, Deputy Clerk

**Members Absent**

Maureena Shepherd, Alternate

*Note: This meeting was conducted remotely under N. C. Gen. Stat. § 166A-19.24 by use of simultaneous communication using the Zoom online platform and in which the Parks & Recreation Advisory Board members participated by simultaneous communication. Committee members were joined and participated in the entire meeting, unless otherwise noted.*

**1. CALL TO ORDER**

Chair Tracy Street called the meeting to order at 7:09 p.m.

**2. APPROVE AGENDA**

*Brady Young made a motion to amend the agenda by moving the approval of the minutes to the July meeting. Kyle Anders seconded the motion, and the amended agenda was passed unanimously (7-0).*

**3. STAFF REPORT**

Parks & Recreation Director Terry Lannon shared the following updates with the Board:

- Lannon reported that he had hired new employees so that the park was now fully staffed.
- No tournaments are being played at the Park until the mass gathering limits are increased.
- Lannon reported that soccer camps and training programs are going on at the Park, but each group is adhering to Phase 2 guidelines of the Governor's Orders.

#### 4. OAK RIDGE YOUTH ASSOCIATION REPORT

- Kelly Riddle reported that ORYA is offering informal outdoor conditioning programs and some travel programs are practicing.
- Riddle shared with the Board that 82 youth have registered for fall football. There will be four teams, including ages from 4-12 years old. Camp is scheduled for July 19-23 and they will be using CrossFit and the Park.
- Boys' lacrosse has a small summer program for just practicing due to Phase 2 restrictions
- Fall recreation programming will be determined based on how the phases progress.

#### 5. NEW BUSINESS

- A. Discussion and Approval of ORYA Signs (Kelly Riddle).** Riddle asked the Board to review and approve seven sponsorship signs that will be placed facing inward on the fields. All signs adhere to the guidelines created by the Historic Preservation Commission and have black backings. The Board agreed by consensus to approve all seven signs.
- B. Discussion of Walking Program at the Park (Phillip Hanks).** Hanks introduced himself to the Board and requested their approval for him to begin "Walk with a Fiduciary" program at the park. Hanks said that he would host a walk monthly, serve light refreshments and then walk with participants while answering basic questions as it pertains to financial planning. Lannon said that he liked the idea because it promoted physical activity and that if the Board approved his idea that Hanks would need to buy a Green Space Permit. Young asked whether this was consistent with what other local businesses did at the park, and Lannon replied that Green Space Permits are for profit businesses. Board members requested that a Green Space Permit be shared with them so that everyone knew the details of how the permit works. Royal shared with the Board that the only Green Space Permit vendor that was advertised on the P&R Facebook page was the bi-annual craft fair. Street suggested that Lannon get in touch with all Green Space Permit holders and let them know of the Facebook advertising option. Lannon reminded the Board that the Town would be advertising the activity that the Green Space Permit provided, not the person.

*Kelly Riddle made a motion to approve Phillips Hanks's "Walk with a Fiduciary" event to be held at the Park on a monthly basis, with the condition that Hanks purchase a Green Space Permit. John Garrett seconded the motion, and it was passed unanimously (7-0).*

#### 6. OLD BUSINESS

- A. Update on Eagle Scout Project (Stewart Chipman).** Chipman shared with the Board his material listing for his project at the Park. A conversation ensued regarding the different material and the Board all agreed that Chipman's list was fine with the exception of the color of the flag collection bin. Lannon suggested that the Historic Preservation Commission may want the bin to be in a muted color instead of the red bin

that was shared as an example with the Board. Chipman said that he would be glad to look for a muted color if that was needed.

**B. Update on Veterans Memorial Project (Patti Dmuchowski, Special Events Chair).**

Dmuchowski told the Board that the Committee had met with four different landscape architects/designers at the proposed site. McGill Associates, Revington Reaves and HighRock gave presentations and the Committee requested fee proposals from two of the firms. Dmuchowski said that she would let the Board know when a landscape architect is selected. Dmuchowski said that a Community Open House to view the designs for the Veterans Memorial is being planned for November 12, 2020.

**C. Update on Charge to Parks & Recreation Advisory Board to investigate feasibility of horse trails (Tracy Street).**

Street shared with the Board that a written response was due to Council in time for their July 9th meeting. Street asked John Garrett and John Browning if they could have the information regarding equestrian trails at Salem Lake and Northeast Park to her by Thursday, June 25th so that she could prepare a written response and have to Royal by Thursday, July 2nd. Royal suggested that a member of the Board be present at the Council meeting on Thursday, July 9th in order to present the Board's report and to be available for any questions by Council members.

**D. Update on the Commemorative Brick Sale (John Garrett).**

Garrett told the Board that the brick engraver had a change in the symbol templates and that the bricks should be shipped on June 22<sup>nd</sup>. Lannon said that he was working on getting the patio ready for installation and that the date of installation would be weather dependent. Garrett said that he would keep the brick buyers informed as to when the bricks would be installed.

**E. Update on 2020 Music in the Park Series (Phyllis Anders).**

Anders asked the Board's thoughts on the July 11th concert, featuring Barefoot Modern, given the current Governor's Orders on limiting mass gatherings to no more than 25 people. The board agreed by consensus to cancel the July concert and to ask Barefoot Modern to perform at an additional Music in the Park date in August. Anders suggested that when a concert is allowed that no prepared food be served, but rather packaged food and soda/water. Lannon said that he would get in touch with the band to ask about their August availability. Anders asked Lannon if The Robertson Boys would be included to perform at RidgeFest on September 12<sup>th</sup>, and Lannon said yes.

**7. OTHER DISCUSSIONS/ANNOUNCEMENTS/REMINDERS**

Next Meeting:	July 16, 2020
Music in the Park:	TBA
RidgeFest:	September 12, 2020
Heritage Day:	September 26, 2020

**8. PUBLIC COMMENTS**

None

**9. ADJOURNMENT**

*John Garrett made a motion to adjourn the meeting at 8:40 p.m. John Browning seconded the motion, and it was passed unanimously (7-0).*

Respectfully submitted:

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Ashley Royal  
Deputy Clerk

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Tracy Street  
Chair