



**OAK RIDGE PARKS & RECREATION ADVISORY BOARD MEETING
AUGUST 20, 2020 – 7:00 P.M.
OAK RIDGE TOWN HALL
(Held electronically via the Zoom platform)**

MINUTES

Members Present

Tracy Street, Chair
Phyllis Anders, Vice Chair
Kyle Anders
John Browning
John Garrett
**Kelly Riddle, ORYA Representative
Maureena Shepherd, Alternate (Sitting)
Brady Young

CJ Annunziato, Teen Advisor

Staff Present

Terry Lannon, Parks & Recreation Director
Ashley Royal, Deputy Clerk

Members Absent

Mike Kimel, Alternate

Note: This meeting was conducted remotely under N. C. Gen. Stat. § 166A-19.24 by use of simultaneous communication using the Zoom online platform and in which Parks & Recreation Advisory Board members participated by simultaneous communication. Committee members were joined and participated in the entire meeting, unless otherwise noted.

1. CALL TO ORDER

Chair Tracy Street called the meeting to order at 7:00 p.m.

2. APPROVE AGENDA

Tracy Street made a motion to amend the agenda by deleting Tiffany Midkiff from New Business and adding Patti Dmuchowski from the Special Events Committee to discuss a 9/11 event. Brady Young seconded the motion, and the agenda was passed unanimously (7-0).

3. APPROVAL OF MEETING MINUTES

Kyle Anders made a motion to approve the minutes of the July 16, 2020 regular meeting. John Garrett seconded the motion, and the minutes were approved unanimously (7-0).

***Kelly Riddle arrived at the meeting. It was determined that Maureena Shepherd would continue to sit, as an alternate, for the meeting.*

4. STAFF REPORT

Parks & Recreation Director Terry Lannon made the following updates to the Board:

- The 2020-2021 budget was down 6.7% in revenue due mainly to COVID-19 related issues and expenses were .5% under budget.
- Lannon announced that the McCandless structures would have asbestos removed on August 21, 2020.
- Lannon said that the Park was short staffed due to seasonal employees leaving and that he had recently interviewed a great candidate for an open full-time position.
- Lannon announced that a final decision had been made to cancel the 2020 Ridgefest and Heritage Day due to Covid-19 restrictions.
- Lannon said that the Drive-in Concert on Saturday August 1st, featuring Barefoot Modern was a great success with 67 cars with approximately 200 people. Lannon noted that everyone did a good job with social distancing and that the band was fantastic. Lannon said that the Town bought a FM transmitter for a couple of hundred dollars that could be used in the future. Anders asked if this type of concert would be a possibility for the October Music in the Park event, and Lannon replied that it would be expensive.
- Lannon announced that The Summit Church-Oak Ridge would be co-hosting a Drive-in Movie Night on Saturday, September 26th at the Park. The Town will be providing a small riser and The Summit Church will be providing everything else.

5. OAK RIDGE YOUTH ASSOCIATION REPORT

Kelly Riddle, ORYA Representative, told the Board that fall sports are underway and shared the following registration information:

- Recreational soccer will begin mid-September with 425 youth registered
- Football has 100 youth registered
- Baseball has 84 youth registered
- Softball has 6 teams registered
- Boys' lacrosse has 55 registered

Riddle shared with the Board that Council Jim Kinneman had been named as a non-voting member of the Oak Ridge Youth Association's Board.

Riddle stated that the ORYA's Teen Leadership Team was making plans for a Haunted Trail at the Park. Lannon had several questions regarding their plans and asked CJ Annunziato to keep him posted as to how he could help because he had money budgeted for this event.

Lannon asked Riddle about a letter that ORYA's President, Tom Collins, had submitted to the *Northwest Observer*. Lannon thought the letter painted the Town in a negative light, and Riddle replied that ORYA's intent is to not be negative. Lannon said that the Town had been pretty liberal in relation to the Governor's Executive Orders on limiting how many people can be outside in mass gathering. Lannon said that he was supportive of allowing kids to play sports, but that the Town has to follow the Governor's Executive Orders.

6. NEW BUSINESS

- A. Discussion of PopUp 5K (Mike Clark).** Clark introduced himself to the Board and said that he worked with Junction 311 to plan 5K events around the Triad area. Clark told the Board that during COVID he was hosting popup 5K events that limited runners to 25 and all recommended COVID guidelines would be observed. Clark shared that 8 runners

would start every 15 minutes and that every runner would have a temperature check conducted prior to be allowed to participate. Lannon asked Clark if he had a date in mind, and Clark replied that he was flexible. Lannon asked what route he would like for the runners to use, and Clark replied that he liked the route that the GO FAR race used. Lannon suggested September 12th as a possible date for the event, and Clark said that the date was fine. Clark indicated that he would provide the Town with a Certificate of Liability for the event.

Brady Young made a motion to approve the event pending Terry Lannon collecting the correct paperwork. Maureena Shepherd seconded, and the motion was passed unanimously (7-0).

B. Special Events Committee Update (Patti Dmuchowski). Dmuchowski told the Board that the Special Events Committee is planning on providing two memorials for a 9/11 remembrance. She said that two blue lights will be at the flagpole at Town Hall and at the Park on Friday night, September 11th through Sunday night, September 13th. She said that the holiday parade was not going to happen due to COVID-19, but that the luminary event would be made into a bigger event. Dmuchowski said that the Committee will be meeting with Revington Reaves, the landscape architect, on September 15th in order to look at the preliminary drawings for the Veterans Memorial. She said that an Open House is being planning for November 10th at Town Hall so that residents can come and view the plans for the Veterans Memorial.

7. OLD BUSINESS

A. Update on 2020 RidgeFest (Terry Lannon). Lannon said that RidgeFest was canceled due to COVID-19.

B. Commemorative Brick Sale Update (John Garrett). Garrett said that the brick paver installation was complete at the Park. He asked where the revenue from the brick paver sale was put, and Lannon said that the money was being held in a restricted fund until the funds are used. Garrett said that the brick paver fundraising netted around \$2,100.00 that would be donated to the Veterans Memorial Fund.

C. Update on 2020 Music in the Park Series (Phyllis Anders). Phyllis Anders said that the next event is scheduled for September 12th but given the current COVID-19 restrictions she had concerns about scheduling the event. The Board agreed by consensus that the September 12th Music in the Park event would be canceled and that they would make a final decision regarding the October 10th event at the September 17th Parks & Recreation Advisory Board meeting. The Board also agreed that offering a Drive-in Concert was not cost effective at this time.

8. OTHER DISCUSSIONS/ANNOUNCEMENTS/REMINDERS

Next Meeting:	September 17, 2020
Music in the Park:	TBA
RidgeFest:	Canceled
Heritage Day:	TBA

9. PUBLIC COMMENTS

None

10. ADJOURNMENT

John Browning made a motion to adjourn the meeting at 8:07 p.m. Maureena Shepherd seconded the motion, and it was passed unanimously (7-0).

Respectfully submitted:

Ashley Royal
Deputy Clerk

Tracy Street
Chair