



**OAK RIDGE PARKS & RECREATION ADVISORY BOARD MEETING
NOVEMBER 19, 2020 - 7:00 P.M.
(Held electronically via the Zoom platform)**

MINUTES

Members Present

Tracy Street, Chair
Phyllis Anders, Vice Chair
John Browning
John Garrett
Mike Kimel, Alternate (Sitting)
**Kelly Riddle, ORYA Representative
Maureena Shepherd, Alternate
Brady Young

Staff Present

Bill Bruce, Town Manager
Terry Lannon, Parks & Recreation Director
Ashley Royal, Deputy Clerk

Members Absent

Kyle Anders
CJ Annunziato, Teen Advisor

Note: This meeting was conducted remotely under N. C. Gen. Stat. § 166A-19.24 by use of simultaneous communication using the Zoom online platform and in which Parks & Recreation Advisory Board members participated by simultaneous communication. Committee members were joined and participated in the entire meeting, unless otherwise noted.

1. CALL TO ORDER

Chair Tracy Street called the meeting to order at 7:00 p.m.

2. APPROVE AGENDA

Tracy Street made a motion to approve the agenda. John Browning seconded the motion, and it was passed unanimously (7-0).

3. APPROVAL OF MEETING MINUTES

In order to provide Board members time to review the minutes from the October 15, 2020 regular meeting, the Board agreed by consensus for the minutes to be approved at their next meeting.

4. STAFF REPORT

Parks & Recreation Director Terry Lannon made the following updates to the Board:

- Financial Report
- The metal doors at all of the bathrooms and the columns at the amphitheater are in the process of being repainted and re-stained.

5. OAK RIDGE YOUTH ASSOCIATION REPORT

Kelly Riddle, ORYA Representative, made the following report to the Board:

- Football has 125 youth registered and their season ran from mid-August into November. She said that three football teams made into the finals.
- Riddle reported that some All-Star soccer teams are still playing games.
- Riddle told the Board that there is an increase in demand for their youth sports programs from the community.
- She asked the Board to consider adding additional wording in the 2021 ORYA Usage Agreement, in section 9, to include football (10u and younger) being allowed to have access to the multi-purpose fields and boys' lacrosse having access to the multi-purpose fields until the second Friday in August.

6. NEW BUSINESS

- A. 2021 ORYA Usage Agreement (Bill Bruce & Terry Lannon).** Town Manager Bill Bruce told the Board that that the Youth Athletics Subcommittee and the ORYA Board had been involved in drafting the 2021 ORA Usage Agreement. He told the Board that changes from the 2020 ORYA Usage Agreement had been highlighted. Lannon suggested that the revisions that Riddle suggested be incorporated into the new agreement. Bruce said that Council would consider approving the Agreement at their December 2020 meeting, but wanted this Board's consideration of it first.

Brady Young made a motion to approve the 2021 ORYA Usage Agreement. Kelly Riddle seconded the motion, and it was passed unanimously (7-0).

- B. Discussion of Whitaker Property Next Steps (Bill Bruce & Terry Lannon).** Bruce said that Council was interested in opening the perimeter of the Whitaker property for walkers and runners. He said that Council would like this Board's thoughts on a timeline for the perimeter to be opened. A conversation ensued regarding a temporary parking lot and signage at the Whitaker property. John Garrett and Mike Kimel agreed to walk the perimeter to measure it and to make signage recommendations.

Kelly Riddle made a motion to open the perimeter of the Whitaker property as quickly as possible. John Garrett seconded the motion, and it was passed unanimously (7-0).

- C. Update on Luminary Event (Patti Dmuchowski & Caroline Ruch).** Ruch told the Board that the Special Event Committee would like to purchase electric luminaries to be placed at the park for this holiday season. She shared pictures of what the proposed luminaries look like and said that the same type of luminaries are displayed at Wake Forest University. A conversation ensued about the placement of the luminaries at the park. The Board approved by consensus the luminary event proposed by the Special Events Committee.

7. OLD BUSINESS

8. OTHER DISCUSSIONS/ANNOUNCEMENTS/REMINDERS

Tree Lighting: December 5, 2020
Next meeting: December 17, 2020 -*Canceled by the Board

9. PUBLIC COMMENTS

Deputy Clerk Ashley Royal read a written public comment that was submitted by Oak Ridge resident, Michael Crawford, which is hereby incorporated and made a part of the minutes.

Patti Dmuchowski told the Board that the Special Events Committee would be considering what the name of the future Veterans Memorial should be. She said that the focus of the name would be on honoring living veterans as well as deceased veterans.

10. ADJOURNMENT

Phyllis Anders made a motion to adjourn the meeting at 8:42 p.m. John Browning seconded the motion, and it was passed unanimously (7-0).

Respectfully submitted:

Ashley Royal
Deputy Clerk

Tracy Street
Chair