



**OAK RIDGE PARKS & RECREATION ADVISORY BOARD MEETING
OCTOBER 15, 2020 – 7:00 P.M.
(Held electronically via the Zoom platform)**

MINUTES

Members Present

Tracy Street, Chair
Phyllis Anders, Vice Chair
Kyle Anders
John Browning
John Garrett
Mike Kimel, Alternate (Sitting)
**Kelly Riddle, ORYA Representative
Brady Young

Staff Present

Terry Lannon, Parks & Recreation Director
Ashley Royal, Deputy Clerk

Members Absent

CJ Annunziato, Teen Advisor
Maureena Shepherd, Alternate

Note: This meeting was conducted remotely under N. C. Gen. Stat. § 166A-19.24 by use of simultaneous communication using the Zoom online platform and in which Parks & Recreation Advisory Board members participated by simultaneous communication. Committee members were joined and participated in the entire meeting, unless otherwise noted.

1. CALL TO ORDER

Chair Tracy Street called the meeting to order at 7:00 p.m.

2. APPROVE AGENDA

John Garrett made a motion to approve the agenda. Brady Young seconded the motion, and the agenda was passed unanimously (7-0).

3. APPROVAL OF MEETING MINUTES

Kyle Anders made a motion to approve the minutes of the August 20, 2020 regular meeting. John Garrett seconded the motion, and the minutes were approved unanimously (7-0).

4. STAFF REPORT

Parks & Recreation Director Terry Lannon made the following updates to the Board:

- 95% of the fall seeding is done at the Park
- Some trees and shrubs will be replaced soon
- One new commemorative tree will be planted soon

**Kelly Riddle arrived at the meeting. It was determined that Mike Kimel would continue to sit, as an alternate, for the meeting.

5. OAK RIDGE YOUTH ASSOCIATION REPORT

Kelly Riddle, ORYA Representative, told the Board that fall programs were late in getting started due to COVID and shared the following registration information:

- Recreational soccer has 500 youth registered
- Football has 100 youth registered
- Baseball has 30-45 youth registered
- Boys' and girls' lacrosse have 30-45 youth registered on each team

Riddle said that ORYA is looking into location options for basketball but have not made a final decision yet.

Riddle reported that the Teen Leadership Team will be hosting a Haunted Trail on October 23-24 at the Park. Royal asked about how the event would be publicized, and Lannon said that Tom Collins was working on a flyer to share.

Lannon said that according to Tom Collins preregistration is required to attend the event. He said that groups of 15-17 people would be allowed to enter the trail every 45 minutes and that all participants would be required to wear a mask.

6. NEW BUSINESS

7. OLD BUSINESS

A. Update on Veterans Memorial (Patti Dmuchowski). Dmuchowski shared with the Board the concept design for the Veterans Memorial via a PowerPoint presentation. She said that this was not a finished product and that comments will be welcome until the final design is complete. Dmuchowski said that this was a concept design and not a construction document. Kyle Anders said that he was concerned about the proposed area where people could sit underneath the pine trees. He said that the pine trees were old and that he was concerned about the liability of people sitting underneath pine trees when their limbs are potentially not strong. Lannon said that the proposed boardwalk in the pines was not only potentially dangerous but would be very labor intensive to install and to maintain it. Lannon said that if the boardwalk was to be put in the pine trees that it be made out of poured in place rubber or a composite material. Dmuchowski said that she had already mentioned this concern to Revington Reaves and that they were very familiar with composite material. Garrett said that he had concerns about the walkway path that went right through the Veterans Memorial because people will be riding bikes, skateboards, etc. He suggested that deemphasis the connection between the trail and the path through the Memorial in order to make the area more reflective. Lannon agreed and asked if the walking trail would be made out of concrete or asphalt. Dmuchowski said that due to the cost factor that she felt like they would be asphalt. Lannon said that concrete around the Memorial would look nice, but that the whole walking area would not be concrete. She also shared with Board members the details of the Veterans Memorial Open House that will take place on Tuesday, November 10th

from 4-6 p.m. in Council Chambers. She said that after the feedback from the Open House that they proceed with a final design.

Dmuchowski asked the Board for permission to host a Veterans Day Ceremony on Wednesday, November 11, 2020 at 10 a.m. at the Park near the new flag retirement area.

The Board agreed by consensus to allow the Special Events Committee to host a Veterans Day Ceremony on Wednesday, November 11th at 10 a.m. at the Park.

Kelly Riddle said that she needed to leave the call in order to pick up her son.

B. Discussion on Presentation of Brick Paver Proceeds (Phyllis Anders and John Garrett). Phyllis Anders asked Board members their thoughts regarding the Board making a presentation of the brick proceeds to the Special Events Committee on the night of the Open House on November 10, 2020. Garrett said that he liked the idea and hoped that an article and/or a picture of the check presentation might be published in the *Northwest Observer*. He said that the potential article and picture could be shared with the people who had purchased the bricks as a way to thank them for their order.

8. OTHER DISCUSSIONS/ANNOUNCEMENTS/REMINDERS

ORYA Haunted Trail:	October 23-24, 2020
Open House for Veterans Memorial:	November 10, 2020
Next meeting:	November 19, 2020
Luminary Event:	November 21, 2020 (rain date – Dec. 5, 2020)

9. PUBLIC COMMENTS

None

10. ADJOURNMENT

Brady Young made a motion to adjourn the meeting at 8:09 p.m. Tracy Street seconded the motion, and it was passed unanimously (7-0).

Respectfully submitted:

Ashley Royal
Deputy Clerk

Tracy Street
Chair