



**OAK RIDGE PARKS & RECREATION ADVISORY BOARD MEETING
JULY 20, 2023 – 7:00 P.M.
(Held in person & electronically via the Zoom platform)**

MINUTES

Members Present

John Browning, Co-Chair
John Garrett, Co-Chair
Phyllis Anders
Kyle Anders
Randy Collins, alternate (not sitting)
Adrian Eckenrod (left at 8:47 p.m.)
Mike Kimel
Kelly Riddle (via Zoom)

Reese Bell, Teen Advisor

Staff Present

Terry Lannon, Parks & Recreation Director
Ashley Royal, Deputy Clerk

Members Absent

Phyllis Clodfelter, alternate
Chelsea Young, alternate

Note: This meeting was conducted remotely under N. C. Gen. Stat. § 166A-19.24 by use of simultaneous communication using the Zoom online platform and in which Parks & Recreation Advisory Board members participated by simultaneous communication. Board members joined and participated in the entire meeting, unless otherwise noted.

1. CALL TO ORDER

Co-Chair John Browning called the meeting to order at 6:30 p.m.

2. APPROVE AGENDA

Adrian Eckenrod made a motion to approve the agenda, and Mike Kimel seconded. The motion was passed unanimously (7-0).

3. APPROVAL OF MEETING MINUTES

Kyle Anders made a motion to approve the minutes from the June 15, 2023 regular meeting and July 11, 2023 special meeting, and Adrian Eckenrod seconded. The motion was passed unanimously (7-0).

4. STAFF REPORT

- Lannon proposed increasing the Oak Ridge Youth Association non-resident user fee from \$8.00 to \$15.00 per player per season to be included in the 2024 Usage Agreement. A lengthy conversation ensued regarding the proposed increase.

Kyle Anders made a motion to approve the draft of the 2024 Oak Ridge Youth Association Usage Agreement, and Adrian Eckenrod seconded. The motion was passed (6-1).

- Lannon said that the multipurpose fields at Oak Ridge Town Park would remain closed until the end of August to allow them to have additional time to rest.

5. ORYA REPORT

Riddle reported that:

- Football camp would begin at Oak Ridge Elementary School on July 23, 2023.
- All fall games would begin after Labor Day.

6. NEW BUSINESS

Consideration/Approval of Park Entrance Landscape Plan.

Town Councilwoman Marth Pittman presented the Park Entrance Landscape Plan to the Board and answered questions about it.

John Browning made a motion to accept the Park Entrance Landscape Plan, and Adrian Eckenrod seconded. The motion was passed unanimously (7-0).

7. OLD BUSINESS

A. Consideration/Approval of Heritage Farm Park Playground Design Consultant

The Board discussed the Heritage Farm Park playground design presentations that were presented to them on July 11, 2023. The Board eliminated Churchich and Bliss from consideration. A lengthy conversation ensued comparing Cunningham and Barrs Recreation presentation.

The Board selected the design from Barrs Recreation due to its farm-related theme, inclusive elements, and supplemental warranty. The Board discussed asking Barrs Recreation to replace the metal roof with a larger canvas shade structure and to complete the wheel. Lannon suggested talking with Barrs Recreation regarding adding additional benches.

Adrian Eckenrod made a motion to recommend to Town Council to accept the playground design proposal from Barrs Recreation in the amount of \$350,000 pending that the metal roof be replaced with a soft shade structure, that the wheel be completed and that three benches be added, and Mike Kimel seconded. The motion was passed unanimously (7-0).

B. Update on Farmhouse Community Center

Phyllis Anders reported that the contract for the Farmhouse Community Center had been signed and that construction and renovations would begin soon.

C. Update on 2023 Music in the Park Series

The Board agreed by consensus to not allow outside food or alcohol at future Music in the Park events and directed Deputy Clerk Ashley Royal to hire a second off duty sheriff to help enforce the new rule.

8. OTHER DISCUSSIONS/ANNOUNCEMENTS/REMINDERS

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| Next regular meeting: | Aug. 17, 2023 |
| Music in the Park, featuring The Plaids: | Aug. 12, 2023 |
| Movie in the Park: | Aug. 11, 2023 |
| RidgeFest: | Sept. 7-9, 2023 |
| Heritage Day: | Sept. 30 |

9. PUBLIC COMMENTS

None

10. ADJOURNMENT

Kyle Anders made a motion to adjourn the meeting at 8:50 p.m., and John Browning seconded. The motion was passed unanimously (7-0).

Respectfully submitted:

Ashley Royal, CMC
Deputy Clerk

John Browning
Co-Chair