



**OAK RIDGE PARKS & RECREATION ADVISORY BOARD MEETING  
APRIL 20, 2023 – 7:00 P.M.  
(Held in person & electronically via the Zoom platform)**

**MINUTES**

**Members Present**

John Browning, Co-Chair  
John Garrett, Co-Chair  
Phyllis Anders  
Phyllis Clodfelter, alternate (not sitting)  
Adrian Eckenrod  
Mike Kimel  
Kelly Riddle (arrived at 7:01 p.m.)  
Chelsea Young, alternate (sitting)

**Staff Present**

Terry Lannon, Parks & Recreation Director (via Zoom)  
Ashley Royal, Deputy Clerk

**Members Absent**

Kyle Anders  
Randy Collins (alternate)

Reese Bell, Teen Advisor

*Note: This meeting was conducted remotely under N. C. Gen. Stat. § 166A-19.24 by use of simultaneous communication using the Zoom online platform and in which Parks & Recreation Advisory Board members participated by simultaneous communication. Board members joined and participated in the entire meeting, unless otherwise noted.*

**1. CALL TO ORDER**

Co-Chair John Garrett called the meeting to order at 7:00 p.m.

**2. APPROVE AGENDA**

John Garrett made a request to amend the agenda by deleting Consideration/Approval of Community Event (Sherwin Williams) from New Business and adding Discussion of Pickleball Hours to Old Business.

*John Browning made a motion to approve the amended agenda, and Mike Kimel seconded. The motion was passed unanimously (6-0).*

**3. APPROVAL OF MEETING MINUTES**

*Adrian Eckenrod made a motion to approve the minutes from the March 16, 2023 regular meeting, and Phyllis Anders seconded. The motion was passed unanimously (7-0).*

**4. STAFF REPORT**

- Lannon presented the financial report which is hereby incorporated into the record and made a part of the minutes.
- Lannon said that the Park was fully staffed.

- Lannon reported that Town Manager Bill Bruce and he would be meeting with Duke Energy to discuss the interference of trees in the Oak Ridge Town Park on Linville Road with power lines.

**5. ORYA REPORT**

Riddle reported that:

- ORYA was midway through their baseball season with upcoming tournaments that involved 30 teams.
- There was a high demand for football teams at every age level.
- A wrestling program was being developed in conjunction with Northwest High School.
- The soccer and softball programs were growing.

Riddle presented a request from ORYA for the Hawley sisters to run a youth running camp and 5K this summer at Oak Ridge Town Park. She said that the dates would be July 24-August 4 on weekdays from 8:30 a.m. – 10:30 a.m. with a 5K race to be held on August 5. Riddle said that the proceeds from the 5K race would be donated to the Second Harvest Food Bank.

*Chelsea Young made a motion to approve the ORYA summer program and 5K race on August 4, 2023 at the Park, and John Browning seconded. The motion was passed unanimously (7-0).*

**6. NEW BUSINESS**

**A. Consideration/Approval of Changing Parks & Recreation Advisory Board Meeting Time**

*Kelly Riddle made a motion to make a recommendation to Council to approve changing the start time of the Parks & Recreation Advisory Board meetings to 6:30 p.m., and Adrian Eckenrod seconded. The motion was passed unanimously (7-0).*

**B. Consideration/Approval of Removing Grill from Park Rental Fee Schedule (Terry Lannon)**

*Chelsea Young made a motion to make a recommendation to Council to remove the grill from the Park Rental Fee Schedule, and Mike Kimel seconded. The motion was passed unanimously (7-0).*

**7. OLD BUSINESS**

**A. Consideration/Approval of Updating Pickleball Court Availability.**

Laura Peoples requested that the pickleball court at Oak Ridge Town Park be made available with additional hours and that a second court be added.

*The Board agreed by consensus for pickleball courts to be open Monday – Thursday from dawn until 4 p.m. and to open a second court on weekends when there are no tournaments.*

**B. Continued Discussion of Heritage Farm Park Playground Equipment**

Lannon said he would request that vendors present playground designs to the Board for their consideration soon and that construction on the inclusive playground at Heritage Farm Park should begin mid-August.

**C. Update on the New Frozen Treat Vendor Status and Memorandum of Understanding**

Lannon reported that the Memorandum of Understanding was being reviewed by Town Attorney Michael Thomas.

**D. Update on Farmhouse Community Center**

Phyllis Anders reported that the new Park Entrance Master Site Plan was being revised by Hill Studio.

**E. Update on 2023 Music in the Park series**

Phyllis Anders reported that the concert on April 22, 2023 would be held at Oak Ridge United Methodist Church’s Family Life Center due to the inclement weather forecast. Anders said that she would like to be able to sell food from the Town’s concession trailer or use the grill when events are moved to the church.

**8. OTHER DISCUSSIONS/ANNOUNCEMENTS/REMINDERS**

Next regular meeting:	May 18, 2023
Music in the Park:	April 22, 2023
Canine Capers:	April 29, 2023

**9. PUBLIC COMMENTS**

**10. ADJOURNMENT**

*Kelly Riddle made a motion to adjourn the meeting at 8:11 p.m., and John Browning seconded. The motion was passed unanimously (7-0).*

Respectfully submitted:

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Ashley Royal  
Deputy Clerk

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John Garrett  
Co-Chair