



**OAK RIDGE PARKS & RECREATION ADVISORY BOARD MEETING
FEBRUARY 16, 2023 – 7:00 P.M.
(Held in person & electronically via the Zoom platform)**

MINUTES

Members Present

John Browning, Co-Chair
John Garrett, Co-Chair
Phyllis Anders
Kyle Anders
Phyllis Clodfelter, alternate (not sitting)
Mike Kimel
Chelsea Young, alternate (sitting)

Staff Present

Terry Lannon, Parks & Recreation Director
Ashley Royal, Deputy Clerk

Members Absent

Randy Collins, alternate
Adrian Eckenrod

Reese Bell, Teen Advisor

Note: This meeting was conducted remotely under N. C. Gen. Stat. § 166A-19.24 by use of simultaneous communication using the Zoom online platform and in which Parks & Recreation Advisory Board members participated by simultaneous communication. Board members joined and participated in the entire meeting, unless otherwise noted.

1. CALL TO ORDER

Co-Chair John Garrett called the meeting to order at 7:02 p.m.

2. APPROVE AGENDA

John Browning made a request to amend the agenda by switching 7.B. and 7. A. under Old Business.

John Browning made a motion to approve the amended agenda, and Mike Kimel seconded. The motion was approved unanimously (7-0).

3. APPROVAL OF MEETING MINUTES

The approval of the minutes from the January 19, 2023, regular meeting was postponed until the March 16, 2023, regular meeting.

4. STAFF REPORT

- Lannon presented the financial report which is hereby incorporated into the record and made a part of the minutes.
- Lannon presented the 2023 Weekend Tournament Schedule which is hereby incorporated into the record and made a part of the minutes.
- Lannon presented the park projects that were approved in the Capital Improvement Plan which is hereby incorporated into the record and made a part of the minutes.

- Lannon presented the Oak Ridge Town Park 2023 Event Calendar which is hereby incorporated into the record and made a part of the minutes.

5. ORYA REPORT

Kelly Riddle reported that the ORYA basketball season would be ending soon and that registration for all spring sports would close at the beginning of March.

6. NEW BUSINESS

A. Discussion/Consideration of 5K to benefit the Leukemia & Lymphoma Society (Monica Rashov – ORYA Teen Leadership).

Rashov referred Board members to the submitted ORYA 5K written details which are hereby incorporated into the record and made a part of the minutes.

Kelly Riddle made a motion to approve a 5K run at Oak Ridge Town Park for the Oak Ridge Youth Association 's Teen Leadership on the morning of Saturday, March 18, 2023, pending coordinating a course selection with Parks & Recreation Director Terry Lannon. John Browning seconded the motion, and it was passed unanimously (7-0).

B. Discussion/Consideration of Replacing Park Seal with Town Seal (Terry Lannon).

Lannon told the Board that Oak Ridge Town Park used a seal with a tree on it that was used at both park entrances and on marketing material. He said that the Town had a seal and asked the Board their thoughts on using both of them together or if one seal should replace the other. Deputy Clerk Ashley Royal said that a branding project was being planned for the Town and suggested using both seals until that project had been completed. The Board agreed by consensus to use the Park seal and the yellow Town seal on marketing material until the branding project had been completed.

C. Discussion/Consideration of Rain Date for Ridgefest Fireworks (Terry Lannon).

Lannon asked the Board to consider a rain date for the RidgeFest fireworks scheduled on Saturday, September 9, 2023. The Board agreed by consensus for the rain date & time to be after the 80z Nation band finished playing at the October 14, 2023 Music in the Park event.

7. OLD BUSINESS

- A. Update on Farmhouse Community Center.** Garrett said that the bid packet was out and that bids were due on March 16, 2023. He said that the contract should be awarded, as long as at least three bids were received, in April 2023.

- B. Continued Discussion of Heritage Farm Park Playground Equipment.** Lannon asked the Board for feedback regarding the new playground at Heritage Farm Park. He said that the budget for the project was \$250,000 and \$30,000 for a shade structure. A lengthy conversation ensued and was summarized by Lannon which is hereby incorporated into the record and made a part of the minutes.
- C. Update on 2023 Music in the Park series.** Royal reported that Randy Collins had secured three sponsors for the upcoming Music in the Park events and that all bands had been secured. She said that assistance would be needed in finding food truck vendors for the sponsored events.

8. OTHER DISCUSSIONS/ANNOUNCEMENTS/REMINDERS

Next regular meeting:	March 16, 2023
Spring Arts & Crafts Show:	April 1, 2023
Music in the Park:	April 22, 2023
Canine Capers:	April 29, 2023

9. PUBLIC COMMENTS

None

10. ADJOURNMENT

Kelly Riddle made a motion to adjourn the meeting at 9:10 p.m., and Chelsea Young seconded. The motion was passed unanimously (7-0).

Respectfully submitted:

Ashley Royal
Deputy Clerk

John Garrett
Co-Chair