



**OAK RIDGE PARKS & RECREATION ADVISORY BOARD MEETING  
NOVEMBER 17, 2022 – 7:00 P.M.  
(Held in person & electronically via the Zoom platform)**

**MINUTES**

**Members Present**

John Browning, Co-Chair  
John Garrett, Co-Chair  
Phyllis Anders  
Kyle Anders  
Phyllis Clodfelter, alternate (not sitting)  
Randy Collins, alternate (not sitting)  
Adrian Eckenrod  
Mike Kimel  
Chelsea Young, alternate (sitting)

Reese Bell, Teen Advisor

**Staff Present**

Ashley Royal, Deputy Clerk  
Terry Lannon, Parks & Recreation Director

**Members Absent**

Kelly Riddle

*Note: This meeting was conducted remotely under N. C. Gen. Stat. § 166A-19.24 by use of simultaneous communication using the Zoom online platform and in which Parks & Recreation Advisory Board members participated by simultaneous communication. Board members joined and participated in the entire meeting, unless otherwise noted.*

**1. CALL TO ORDER**

Co-Chair John Garrett called the meeting to order at 7:00 p.m.

**2. APPROVE AGENDA**

*Mike Kimel made a motion to approve the agenda, and Chelsea Young seconded the motion. The agenda was approved unanimously (7-0).*

**3. APPROVAL OF MEETING MINUTES**

*Kyle Anders made a motion to approve the minutes of the October 10, 2022, regular meeting and Mike Kimel seconded the motion. The minutes were approved unanimously (7-0).*

**4. STAFF REPORT**

- Lannon presented the financial report which is hereby incorporated into the record and made a part of the minutes.
- Lannon presented a review of the 2022 Music in the Park Series which is hereby incorporated into the record and made a part of the minutes.

- Lannon said that the Request for Qualifications for Heritage Farm Park had been done and that the project would be put out to bid on Friday, November 18, 2022.

## 5. ORYA REPORT

Terry Lannon reported for Kelly Riddle that fall programming was complete. He said that the Terror Trail was well attended.

## 6. NEW BUSINESS

- A. Initial discussion of Heritage Farm Park playground equipment (Terry Lannon).** Lannon said that \$120,000 had been budgeted for the new playground at Heritage Farm Park. Board members suggested looking at making the new playground handicap accessible. Lannon reminded Board members that the shade structure for the new playground had been budgeted separately. He said that Board members should begin thinking about a proposed color scheme as well as an overall theme i.e., a farm theme with tractors and farm animal as design elements. Lannon said that he would email web links to members of examples of playground equipment for ideas to consider.

**B. Review of Parks & Recreation Advisory Board's Attendance Policy.**

Deputy Clerk Ashley Royal reviewed the Board's attendance policy which is hereby incorporated into the record and made a part of the minutes.

**C. Pickleball Discussion (Chris Kepto).**

Chris Kepto, of Triad Pickleball, shared with the Board's his involvement with pickleball in the Triad area. A lengthy conversation ensued regarding the growing use of pickleball courts, potential tournament revenue and dual-purpose courts.

## 7. OLD BUSINESS

- A. Update on Farmhouse Community Center.** Phyllis Anders reported that Council has questions about the HVAC for the Farmhouse and that the project would be bid out soon.

- B. Update on 2023 Music in the Park series.** Deputy Clerk Ashley Royal reminded the 2023 MITP subcommittee of the need for someone to plan and coordinate the Sponsorship program, and Adrian Eckenrod volunteered to assist.

**C. Discussion of Parking Assistance for Light up the Night (John Browning).**

Browning told the Board that the Special Events Committee needed parking assistance for their Light up the Night event on Saturday, December 3, 2022. He said that three golf cart drivers would be needed to assist with overflow parking.

**D. Letter of Appreciation for Terry Lannon (John Browning)**

Browning read a letter of appreciation in support of Parks & Recreation Director Terry Lannon and Park staff which hereby incorporated into the record and made a part of the minutes.

**8. OTHER DISCUSSIONS/ANNOUNCEMENTS/REMINDERS**

Next regular meeting:

December 15, 2022

Light up the Night (includes fireworks):

December 3, 2022

**9. PUBLIC COMMENTS**

None

**10. ADJOURNMENT**

*John Browning made a motion to adjourn the meeting at 8:30 p.m., and Adrian Eckenrod seconded the motion. The motion was passed unanimously (7-0).*

Respectfully submitted:

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Ashley Royal  
Deputy Clerk

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John Garrett  
Co-Chair