



**OAK RIDGE PARKS & RECREATION ADVISORY BOARD MEETING  
JUNE 20, 2019 – 7:00 P.M.  
OAK RIDGE TOWN HALL**

**MINUTES**

**Members Present**

Tracy Street, Chair  
Phyllis Anders, Vice Chair  
Kyle Anders  
Tom Collins, ORYA Representative  
John Garrett  
Brady Young

**Staff Present**

Terry Lannon, Parks & Recreation Director  
Ashley Royal, Deputy Clerk

**Members Absent**

Minako Partyka, Alternate

**1. CALL TO ORDER**

Chair Tracy Street called the meeting to order at 7:00 p.m.

**2. APPROVE AGENDA**

*Tracy Street made a motion to approve the agenda as amended after adding Mike Kimel and CJ Annunziato to the Discussion of selecting a new P&R Advisory Board member and deleting Cub Scout Pack 600 Bicycle Rodeo under New Business. Phyllis Anders seconded the motion, and the agenda was passed unanimously (6-0).*

**3. APPROVAL OF MEETING MINUTES**

*Brady Young made a motion to approve the May 15, 2019 meeting minutes. John Garrett seconded the motion, and the minutes were approved unanimously (6-0).*

**4. STAFF REPORT**

Parks & Recreation Director Terry Lannon presented the staff report:

- **Finance Report.**
- **2019 RidgeFest Update.** Lannon shared a handout with the Board that showed the 2019 RidgeFest expenses.

**5. NEW BUSINESS**

**A. Discussion of selecting new P&R Advisory Board members.**

John Browning introduced himself to the Board. Browning said that he was retired from Guilford County EMS, currently volunteers for the Oak Ridge Fire Department and is the chair of the Oak Ridge United Methodist Church Cemetery. Browning currently owns a lawn care company, knows that history of the park and is a daily consumer of the park.

Mike Kimel introduced himself to the Board. Kimel said that he was retired from the military and had raised his family in Oak Ridge. Kimel is currently serves on the MST Committee and is active in his church. Kimel said that the park is a jewel within Oak Ridge.

CJ Annunziato introduced himself to the Board. Annunziato said that he was a rising junior at Northwest High School and had lived in Oak Ridge for 4 ½ years. Annunziato said that he was interested in the teen advisor position because he uses the park a lot and serves on the Oak Ridge Youth Association's Teen Leadership Board as their secretary.

**B. ORE Fun Run at the Park (April Dixon & Priscilla LeCompte).** April Dixon introduced herself to the Board and said that she is one of the teacher representatives of the Go Far Running Club at ORE. Dixon introduced Priscilla LeCompte as a parent volunteer to the Board. Dixon shared with the Board that for the past several years, ORE typically has about 160 student runners who participate in the Go Far Run in High Point. Dixon said that due to the large ORE group that participating in the Go Far Run has become stressful due to fear of losing track of a student during the event. ORE has decided that they would like to host a local run at the park in the fall and another one that could coordinate with Glow Run in the spring. Dixon stated in the past each runner paid \$30 to participate in the Go Far Run and going forward that money will go to benefit ORE as well as to buy a t-shirt and a medal. LeCompte requested that the ORE group hold their fall run at the park on Monday, November 18, 2019 as well as hold two practices at the park on October 21st, October 28th and November 4<sup>th</sup> from 2:45-5:15 p.m. LeCompte requested that the shelter fee be waived for their event on November 18, 2019 and that no shelters would be needed on their practice days. There was a discussion about the route that the students would run at the park. Lannon said that the group would need proof of liability insurance coverage, and Dixon said that ORE PTSO would provide proof of the coverage.

*Brady Young made a motion for ORE to host a fun run on November 18, 2019 with additional practices before and proper insurance coverage to be coordinated with Terry Lannon and that the shelter fee be waived for the event on November 18, 2019. John Garrett seconded the motion, and it was passed unanimously (6-0).*

**C. DISCUSSION ON SURVEY.** The Board went through the proposed resident survey from McGill Associates and made recommendations on certain questions while also considering council members suggestions and their edits of the survey. Lannon captured the suggestions and will email the survey edits to McGill tomorrow, June 21, 2019. Collins asked about the process of interacting with Town Council regarding the master plan, and Kinneman suggested that Board members feel free to call or email any council member. The Board discussed the need to have an online survey as well as a paper survey that is mailed to every resident.

*Tracy Street made a motion for McGill Associates to mail out paper surveys to all Oak Ridge residents. Tom Collins seconded the motion, and is was passed unanimously (6-0).*

**D. Discussion of location of Kona Ice truck at park events (Terry Lannon).** Lannon told the Board that Kona Ice, which is a park exclusive vendor, is interested in moving its location to the sidewalk in order to increase their sales. Young asked Lannon if that location was good for him, and Lannon said yes.

*Kyle Anders made a motion to allow the Kona Ice truck to park on the sidewalk between the 4 fields. Brady Young seconded the motion, and it was passed (6-0).*

**E. Report on Redmon House/life estate (Phyllis Anders & Tracy Street).** Tracy and Phyllis recently met with Debbie Shoenfeld and Caroline Ruch from the Historic Preservation Commission to discuss future options for the Redmon House. They all agreed to recommend to Town Council that the house be preserved and that improvements should be made so that the community can utilize the space for meetings, events, etc. Street reported that they did not suggest that the house be demolished or for it to be used as an open pavilion.

**F. Discussion of P&R Advisory Board recommendations to Town Council.**

*Phyllis Anders made a motion to recommend John Browning to be a regular member of the Parks & Recreation Advisory Board to Town Council. John Garrett seconded the motion, and it was passed unanimously (6-0).*

*Tom Collins made a motion to recommend Mike Kimel and Maureena Shepherd as alternate members of the Parks & Recreation Advisory Board to Town Council. Kyle Anders seconded the motion, and it was passed unanimously (6-0).*

*Tracy Street made a motion to recommend CJ Annunziato as a teen representative to Town Council. Brady Young seconded the motion, and it was passed unanimously (6-0).*

## 6. OLD BUSINESS

**Commemorative Brick Sale Update (John Garrett).** Due to Terry Lannon having to leave the meeting early Garrett said that this discussion item could occur at the July meeting.

## 7. OTHER DISCUSSION/ANNOUNCEMENTS/REMINDERS

**Music in the Park: July 13, 2019**  
**Next Meeting: July 18, 2019**

## 8. CITIZEN COMMENTS

**9. ADJOURNMENT**

*Tom Collins made a motion to adjourn the meeting at 9:50 p.m. Anders seconded the motion, and it was passed unanimously (6-0).*

Respectfully submitted:

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Ashley Royal  
Deputy Clerk

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Tracy Street  
Chair