



**OAK RIDGE PARKS & RECREATION ADVISORY BOARD MEETING  
OCTOBER 22, 2019 - 7:00 P.M.  
OAK RIDGE TOWN HALL**

**MINUTES**

**Members Present**

Tracy Street, Chair  
Phyllis Anders, Vice Chair  
Kyle Anders  
John Browning  
Tom Collins, ORYA Representative  
Mike Kimel, Alternate (Sitting)  
Brady Young

CJ Annunziato, Teen Advisor

**Members Absent**

John Garrett  
Maureena Shepherd, Alternate

**Staff Present**

Terry Lannon, Parks & Recreation Director  
Ashley Royal, Deputy Clerk

**1. CALL TO ORDER**

Chair Tracy Street called the meeting to order at 7:04 p.m.

**2. APPROVE AGENDA**

*Tracy Street made a motion to approve the agenda as amended after by moving Citizen Comments before the Staff Report. Tom Collins seconded the motion, and the amended agenda was passed unanimously (7-0).*

**3. APPROVAL OF MEETING MINUTES**

*Brady Young made a motion to approve the September 19, 2019 meeting minutes. John Browning seconded the motion, and the minutes were approved unanimously (7-0).*

**4. CITIZENS COMMENTS**

Tony Basini, 8315 Haw River Road, told the Board that he supports the addition of a disc golf course to the park. Basini said that he is a mentor to students at Stokesdale Elementary School and created a disc golf club at the school. Basini said that he did not receive a survey to complete, so he wanted to share his thoughts with the Board. Basini informed the Board that he would be willing to donate hours to help with the creation of a disc golf course at the park if it was selected to be included in the new master plan.

Rita O. Lewandowski, Jr, 5006 Golden Acres Road, said that Rita Lewandowski Sr., Marsha McClenny and she would like for the Board to consider adding horse trails to the park.

Lewandowski told them that Board that she hopes that the survey will provide some honest feedback about how Oak Ridge residents feel about horse trails. Lewandowski offered to provide any horse information to the Board as horse trails are considered for the new master plan. Collins asked where Lewandowski would recommend putting the new trail, and Lewandowski replied that an outside loop on the new Whitaker property would be her suggestion.

Marsha McClenny, 8409 Linville Oaks Drive, asked if the topic of horse trails had ever been considered, and Lannon said that in the last survey there was not a great interest in horse trails. Lannon also stated that new survey results have not been presented to the Board. McClenny said that she did not receive the most recent survey and Lannon said that the survey is just one of the tools that will be used to make decisions about the new master plan. McClenny said that she would be willing to donate \$10,000 to support new horse trails, in memory of her husband, in the park.

Rita Lewandowski Sr., 5202 Golden Acres Road, told the Board that she was very supportive of horse trails at the new Whitaker property. Lewandowski suggested that if horse trails are built that support for revitalizing a Horse Show could come from the horse owners who visit the trail.

## **5. STAFF REPORT**

Parks & Recreation Director Terry Lannon said that special projects were going on at the park that include fall planting and ending lawn care. Lannon announced that the Special Events Committee will be hosting a Thanksgiving Parade on Saturday, November 23<sup>rd</sup>. Phyllis Anders told Terry that she liked the new plantings at the “Welcome to Oak Ridge” sign at Peeples Road and HWY 68.

## **6. OAK RIDGE YOUTH ASSOCIATION REPORT**

Tom Collins reported that fall sports were winding down. Collins announced that the Teen Leadership team will be hosting a Terror Trail on October 25 and October 26 from 7-10 p.m. at the park that will be geared toward the middle school and older audience. CJ Annunziato asked for volunteers to assist to set up for the Terror Trail on Friday, October 25 at 5 p.m. Collins also shared that ORYA will be hosting a flag football tournament on Wednesday, November 27<sup>th</sup>.

## **7. NEW BUSINESS**

Phyllis Anders told the Board that many citizens have expressed an interest in putting an informational sign in front of town hall. Anders said that she has mentioned this desire to Town Council members.

## **8. OLD BUSINESS**

**A. ORYA Usage Agreement Update (Tom Collins).** Collins presented to the Board documents that included ORYA’s requested changes to their existing Usage Agreement and financial records which are hereby incorporated by reference and made a part of the minutes. Collins presented each requested change and the Board decided, after discussion, that they needed to make decisions on the following six items:

1. Collaborate on a new strategy and approach to Concessions at the park (Section 4K and 5E in the Usage Agreement)

2. ORYA reserves the right to use the game fields as practice fields for softball, baseball, soccer and girls' lacrosse. ORYA will provide ORPRD seasonal practice schedules. At all other times scheduling for the use of the fields will be at the discretion of ORPRD. (Section 7 in the Usage Agreement)
3. Modify Section 11 of the Usage Agreement
4. The possibility of the Parks & Recreation Department to discontinue scheduling external league's baseball & softball tournaments at the park. (This request is not included in the Usage Agreement, but the following wording is in the Usage Agreement: ORYA sport directors shall provide field usage schedules for the calendar year no later than the second Monday of December of the year prior to the Agreement term.)
5. Modifications to the Maintenance Building to allow for alternate access (This request is not included in the Usage Agreement.)
6. Locked storage added to the park for quicker access and exchange of equipment and supplies (This request is not included in the Usage Agreement.)

The board agreed by consensus to not make decisions on any of these items, but rather decided to schedule a special called work session meeting on Monday, October 28, 2019 at 6:00 p.m. in order to continue the discussion of the proposed 2020 ORYA Usage Agreement.

**B. Commemorative Brick Sale Update (John Garrett).** Ashley Royal announced that 17 bricks had been sold.

## 9. OTHER DISCUSSIONS/ANNOUNCEMENTS/REMINDERS

The Board requested that park events that are approved be included in subsequent agendas as Park Highlights.

<b>Next Meeting:</b>	<b>November 21, 2019</b>
<b>Future Reappointments:</b>	<b>Brady Young (current term expires 11/2019)</b>

## 10. ADJOURNMENT

*Brady Young made a motion to adjourn the meeting at 9:28 p.m. Phyllis Anders seconded the motion, and it was passed unanimously (7-0).*

Respectfully submitted:

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Ashley Royal  
Deputy Clerk

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Tracy Street  
Chair