



**OAK RIDGE PARKS & RECREATION COMMISSION MEETING  
APRIL 20, 2017 - 7:00 P.M.  
OAK RIDGE TOWN HALL**

**MINUTES**

**Members Present**

Phillip Hanks, Chair  
Tracy Street, Vice Chair  
Barry Knight  
Phyllis Anders  
Brady Young, Alternate (Sitting)  
Josh Schneider, Youth Representative

**Staff Present**

Terry Lannon, Parks & Recreation Director  
Sandra Smith, Town Clerk

**Members Absent**

Michelle Davidson, Alternate

**1. CALL TO ORDER**

Phillip Hanks called the meeting to order at 7:01 p.m.

**2. APPROVE AGENDA**

Barry Knight made a **motion** to approve the meeting agenda. Tracy Street seconded the motion, and it was passed unanimously (5-0).

**3. APPROVAL OF MEETING MINUTES**

Barry Knight made a **motion** to approve the minutes of the February 16, 2017 meeting. Tracy Street seconded the motion, and it was passed unanimously (5-0).

**4. STAFF REPORT**

Parks & Recreation Director Terry Lannon presented the staff report:

- **Finance report.**
- **Phase II update.** The opening of the bid for the parking lot is set for May 10 at 2 p.m. By law, the lowest responsible bidder must be chosen. The playground equipment will be installed in late June or July.
- **Firearms rules on signs.** After discussion, the Commission agreed by consensus to instruct the Parks & Recreation Director cover the rule on the sign regarding no firearms in the park.
- **Mountains-to-Sea Trail Town conference agenda.** Lannon, who will be moderating two sessions at the conference, passed out agenda and asked Commission members to notify him if they are interested in attending.
- **Programs.** Spring co-ed softball is completing its regular season, which will be followed by the tournament. After a one-week break, the summer softball league will begin. Oak Ridge Youth Association's spring sports are up and running.

- **Facility rentals.** Shelter rentals are busy and will pick up even more during May. Tournaments are going well, although some are no longer being held in the park because they have outgrown the Town's facilities and require more ball fields.

## 5. NEW BUSINESS

### A. Discussion of resignation of Phyllis Clodfelter/appointment of alternate to full Commission member.

The resignation of Phyllis Clodfelter due to illness in her family was discussed, as was appointment of an alternate to take her place. The Commission agreed by consensus to continue the discussion until the next meeting because alternate Michelle Davidson was not present at the meeting.

### B. Discussion of appointment of Kathy McClelland as Parks & Recreation Commission alternate.

McClelland rescinded her application, saying she was unable to devote the time she felt was necessary.

### C. Discussion of Yoga in the Park.

Hanks led the discussion for Davidson, who had requested the item be placed on the agenda but was unable to attend the meeting. The Commission agreed by consensus that if a yoga instructor charged for the sessions, he/she would need to purchase a green space rental permit. However, if an instructor was willing to hold the sessions in the park for free in order to attract potential clients to additional classes at their studio, the permit might not be required. Hanks said he would also talk to the Merchants of Oak Ridge about the possibility of them sponsoring or subsidizing yoga classes so they could be free to members of the community.

## 6. OTHER DISCUSSION ITEMS/ANNOUNCEMENTS/REMINDERS

- A. **Music in the Park:** May 13, 2017 featuring The Radials
- B. **Next meeting:** May 18, 2017
- C. **Canine Capers:** April 29, 2017

## 7. CITIZEN COMMENTS

None

## 8. ADJOURMENT

**Phyllis Anders** made a **motion** to adjourn the meeting at 7:35 p.m. **Barry Knight** seconded the motion, and it was passed unanimously (5-0).