



**OAK RIDGE PARKS & RECREATION COMMISSION MEETING
MAY 17, 2018 - 7:00 P.M.
OAK RIDGE TOWN HALL**

MINUTES

Members Present

Tracy Street, Chair
Phyllis Anders, Vice Chair
Brady Young
Mike Cronan, Alternate (Sitting)
John Garrett, Alternate (Sitting)

Staff Present

Terry Lannon, Parks & Recreation Director
Ashley Royal, Deputy Clerk

Members Absent

Michelle Davidson
Barry Knight
Rosemarie Worash (Youth Representative)

1. CALL TO ORDER

Tracy Street called the meeting to order at 7:00 p.m.

2. APPROVE AGENDA

Brady Young made a **motion** to approve the amended meeting agenda with the deletion of items A and B under New Business and with the addition of Phyllis Anders making the Special Events Committee report. Phyllis Anders seconded the motion, and it was passed unanimously (5-0).

3. APPROVAL OF MEETING MINUTES

Phyllis Anders made a **motion** to approve the minutes of the April 19, 2018 meeting. Tracy Street seconded the motion, and it was passed unanimously (5-0).

Terry Lannon was late to the meeting, so agenda items 4 and 5 were reversed in order.

4. NEW BUSINESS

- A. Phyllis Anders made a report from the last Special Events Committee. Patti Dmuchowski, chairperson, had sent out an email to committee members that day asking for suggestions on what to put in the chance basket that would be given away during RidgeFest. There will be an adult basket and a giveaway for kids. Committee members suggested that items from the Old Mill, Oak Ridge Military Academy, Oak Ridge Elementary spirit wear items and possible CDs from bands who had played at Music in the Park events be included in the

basket. Street volunteered to ask the Oak Ridge Elementary School's PTO for donated items for the basket. John Garrett suggested providing a walking tour of ORMA. Anders suggested that an historic throw also be included in the basket because they show the history of Oak Ridge. She asked who owns the throws; Ashley Royal indicated that the Historic Preservation Commission owned the throws and she volunteered to ask their chair, Debbie Shoenfeld, to donate one for the basket. Terry Lannon said that he would donate a Town Park t-shirt. Anders thanked the commission for their ideas and said to let her know if they thought of anything else. Anders said that she would share our basket ideas with the Special Events Committee.

5. STAFF REPORT

Parks & Recreation Director Terry Lannon presented the staff report:

- **Finance report.**
- **Mountains-To-Sea Trail Workday.** Lannon reported that there would be workday on Saturday, May 19, 2018 at 9:00 a. m. If the event is cancelled due to inclement weather, it will be announced on the Town's Facebook page.
- **Update on Covered Storage Building.** Lannon said that he had received the County permit that day and that work would begin the following week on the covered storage building.
- **Playground equipment.** Lannon informed the Commission that the merry-go-round was installed and that he was getting a price quote for repairing the triple slide.
- **Spring Programs.** Lannon said that spring sports still had about three weeks left due to some rainouts. Summer leagues will begin soon.

6. OLD BUSINESS

Continuation of Oak Ridge Youth Association President or designee's seat on Commission discussion

Brady Young said that Tom Collins would become the new ORYA President effective January 1, 2019, but that he wanted to help him with the transition. Young said that he had enjoyed his time on the Commission and was willing to stay on the Commission as a citizen. Young said that at times it was hard to be the Oak Ridge Youth Association representative and also represent the Town. It can be a tricky situation to do both, Young said.

Royal shared with the Commission that Young's seat on the Commission was not designated as an Oak Ridge Youth Association representative seat. Royal said that the Commission could decide to designate a non-voting position, and that would need to be approved by Town Council. Royal added that there is no current vacancy on the Commission.

Young suggested that Oak Ridge Youth Association have one person to represent them on the Commission.

Lannon said that he hoped that the Oak Ridge Youth Association's soccer and baseball replacements were as helpful and communicative as their predecessors were.

Street asked the Commission if they wanted the Oak Ridge Youth Association to have a non-voting seat.

John Garrett suggested that the Commission could decide that on a yearly basis. He said that the Oak Ridge Youth Association could decide what works the best for them. Garrett suggested that the non-voting member position be renewed yearly and that it not be automatic.

Young said that the decision could be tied to the Oak Ridge Youth Association's usage agreement that the Town has with them, since it is renewed on an annual basis.

Mike Cronan said that he found benefit to having one person represent Oak Ridge Youth Association on the Board instead of multiple people.

Lannon asked Commission members if they would want the President to be the representative, and Anders replied that she thought it made sense to have the President represent Oak Ridge Youth Association.

Young said that there was value to having an Oak Ridge Youth Association representative at the Commission meetings as a non-voting member. He added that it is a better position for the Town, and Street said that she thought there was a need to improve the communication between the Commission and the Oak Ridge Youth Association.

Lannon replied that he did not know what more he could do to improve the communication, and Street said that she was not talking about anything do to with Lannon's communication skills. Street said that the Oak Ridge Youth Association needs to hear what is going on with the Commission, and having one person to represent them should help with that.

Anders asked if the Oak Ridge Youth Association President would need voting power on the Commission, and Young said no. Anders added that she saw a benefit to having an overall seer for their group. Young said that he felt like there is a need for it to be one person, and Anders agreed.

Mike Cronan made a **motion** for the Oak Ridge Youth Association to have a non-voting seat on the Parks and Recreation Commission to be effective January 1, 2019. The Commission requires that the Oak Ridge Youth Association President be the designee to fill this seat. **John Garrett** seconded the motion and it was passed unanimously (5-0).

The Commission will decide at a later date when this motion will be presented to the Town Council for their approval.

7. OTHER DISCUSSIONS/ANNOUNCEMENTS/REMINDERS

- A. **RidgeFest: May 31-June 2.** Lannon said that he had been meeting with Randy Floss once a week to discuss the details of RidgeFest. He said that The Summit Church would be doing some really cool stuff at this year's event. Lannon said that he had received the fireworks permit. He said that the traffic flow for the car show and for the food trucks would be safer this year and that they would have access to the walkway. The food trucks will be arranged in a manner that looks like a food court.

Lannon also told the Commission that a new security system at the Park was still being reviewed. There is a need for a wireless option which would allow for offering free wifi at the park.

- B. **Music in the Park, featuring Shiloh Hill: June 9, 2018 (6:30-8 p.m.).** Anders said that they she would need help with the event, and also shared that the two music events in June would probably have larger crowds. Anders encouraged everyone to help because it is easier to work as a group. Cronan said that he could help on June 9th. Anders reported that mothers were pleased to receive the special Mother's Day gifts at the May Music in the Park event. Lannon said that Anders did a lot to help coordinate the Music in the Park events, and Anders said that she loves meeting new people and enjoys the concerts. Anders stated that these types of events are important to our Town.
- C. **Next Meeting: June 21, 2018.** Lannon reminded the Commission that he would not be at the July meeting due to being on vacation.

8. CITIZEN COMMENTS

None

9. ADJOURNMENT

John Garrett made a **motion** to adjourn the meeting at 7:42 p.m. **Mike Cronan** seconded the motion, and it was passed unanimously (5-0).

Respectfully submitted:

Ashley Royal
Deputy Clerk

Tracy Street
Chair