



**FOR-PROFIT PERMIT APPLICATION
OAK RIDGE TOWN PARK
GREEN SPACE, SIDEWALKS & TRAILS**

Date: _____

Permit #: _____

Business name and address: _____

Current fee-paying membership of business listed above: _____

Date(s)*: _____ From: _____ To: _____
Approximate time(s) of use*: From: _____ To: _____

Specific ORTP location(s) requested (list all)*: _____

Description of event(s)*: _____

Total number of participants using the park in single day*: _____
(Provide in duplicate if multiple same-day visits).

** Alternatively, attach schedule enumerating all event participants.*

Applicant's Contact Information

Name: _____ Print: _____

Address: _____ Town: _____ Zip: _____

Telephone: _____ Bus Cell Home E-mail: _____



*By signature below, Applicant acknowledges that they have read and thereby agrees to abide by the current for-profit policy and posted ORTP rules. Applicant hereby expressly agrees to indemnify and hold harmless the Town of Oak Ridge for all injury, damage, or loss to persons or property caused by event participants. Permit is prepaid and effective for **six months** from date of issuance through the end of the applicable biannual permitting period. It is not pro-rated based on signup date and is non-refundable.*

Applicant signature: _____

Date: _____

Town Staff signature: _____

Date: _____

(For Office Use Only)

Payment by Cash \$ _____ Check #: _____ Amount Received \$ _____ Recv'd by: _____
(Initials)

FOR-PROFIT PERMIT RULES
ORTP GREEN SPACE, SIDEWALKS & TRAILS
Effective August 19, 2022

THREE-TIERED SEMI-ANNUAL PERMIT

Tier	Business Membership Size	Permit	Duration
1	1 - 20	\$100	6 mos., upon date of issue
2	21 - 50	\$200	6 mos., upon date of issue
3	51 +	\$300	6 mos., upon date of issue

- Semi-annual permit is prepaid and valid for a maximum period of **six (6) months, beginning upon the date of issue**;
- Permit fee is not prorated based on the actual signup date and is non-refundable;
- Applicant's Business Membership Size is based on the honor system and determined by total number of fee-paying members listed on permit application, regardless of the number of members using the park or scheduled times of use, which may vary;
- Permit application for all groups regardless of size must indicate intended training schedule(s) and general area of park involved on permit application (i.e., green space, sidewalks and trails. *Note: excludes athletic fields.*);
- Misrepresentation of head count will subject permittee to a one-time warning or possible immediate revocation of permit*;
- Failure to renew permit in advance of park use results in
 - Immediate discontinuance of for-fee activities at the ORTP, and
 - Reinstatement upon receipt of \$25 additional administrative fee*;
- Permitted use of park facilities is on a non-exclusive basis, and all park facilities will remain open and available to the public as per existing Town policy and rules;
- Permitted use of park facilities shall not interfere or infringe upon the safety and well-being of others using the park concurrently;
- Groups of 21 or more individuals using the park are classified as "large groups". "Large groups" may be further restricted by the Park Director as deemed necessary to maintain normal public access to, and enjoyment of, the park;
- Permit records will be retained and managed by Park Director or designate;
- The permitted organization will indemnify and hold harmless the Town of Oak Ridge for all injury, damage, or loss to persons or property caused by event participants;
- The permitted organization agrees to clean up and dispose of all trash and debris created by group participants. The organization agrees to pay the cost of such cleaning if it is not completed in accordance with the agreement;
- Should Town Staff determine that the nature of the event or number of participants warrants security assistance, such assistance will be provided at the expense of the permitted organization, following sufficient advance notice by the Town.

** unless waived for good cause by the Park Director*