

MEMORANDUM

TO: Town Council

FROM: Bill Bruce

DATE: May 1, 2020

RE: Water System Operator Request for Proposals (RFP)

Attached please find a draft Request for Proposals to solicit bids from interested firms to operate and maintain the Town's proposed water system, including customer service and billing services.

Strategic Plan reference: GOAL 3.1: The Town of Oak Ridge will investigate current and future water and wastewater needs.

Requested action: Authorize Town staff to advertise the attached Request for Proposals per the schedule included in the RFP.