

MEMORANDUM

TO: Town Council

FROM: Bill Bruce

DATE: July 29, 2022

RE: Town Park Entrance Master Plan

In Council packets is a proposal from Hill Studio to prepare the Oak Ridge Town Park Entrance Master Plan and construction drawings. The plan will include landscaping and sidewalks at the corner of Linville Road and Lisa Drive, as well as possible additional parking, a patio and other hardscape elements, and universal accessibility associated with the Farmhouse Community Center project. The proposal includes preparation of construction drawings sufficient to bid the project.

The Farmhouse Community Center subcommittee reviewed two proposals for this project and supports staff's recommendation to approve the enclosed proposal from Hill Studio.

Note: the proposal references an application for soil evaluation, which has been subsequently handled by staff and will be removed from the proposed contract.

Requested Action: Approve proposal from Hill Studio for Town Park Entrance Master Plan and construction drawings for \$25,010.

