

MEMORANDUM

TO: Town Council

FROM: Bill Bruce

DATE: July 30, 2021

RE: Declaration of Surplus Property

With the recent purchase of a new (pre-owned) work truck for the Parks and Recreation Dept., the Town's older work vehicle is no longer needed. The Town's Ordinance to Authorize the Sale or Other Disposition of Surplus Personal Property stipulates that the Town Manager may dispose of surplus personal property valued at less than \$30,000 by several methods including noticed public sale or privately without formal published notice, provided that Council declares the property as surplus and no longer needed.

Requested Action: Declare the Town's 2005 GMC Sierra 1500 as surplus personal property.

