

MEMORANDUM

TO: Town Council

FROM: Bill Bruce

DATE: March 26, 2021

RE: PARTF Application Approval

Attached to this memo are the Whitaker property site plan and project costs table for the Town's PARTF application. The site plan and project costs table are identical to the versions approved by Council in March 2020. As a reminder, the site plan was developed through a rigorous public input process in 2019 and 2020 that received over 100 generally positive responses. The Town held an additional open house last Monday (3/22) on the Whitaker property in which thirty people attended.

The elements to be included in the PARTF application match the elements identified in the Town's adopted CIP, including site preparation, parking and entrance road, restroom building, picnic shelter and playground, walking trails, and two lighted multi-purpose fields. Estimated project costs, including contingencies and professional design and management services, total \$1,953,505.

Based on advice from our consultant, staff recommends a PARTF grant request of \$450,000, though the maximum amount we can request is \$500,000. It is our understanding that the Parks and Recreation Authority typically limits awards of the full amount (\$500,000) which tend to be more competitive than partial requests. Additionally, a slightly lower request increases our local match ratio.

The elements to be included in our PARTF application have been endorsed by the Parks and Recreation Advisory Board and were recommended for approval at the Board's meeting on March 18.

Strategic Plan reference: The Recreation Focus Area includes strategies to address the Town's active and passive recreation needs, including facilities for active organized youth and adult sports, and passive parkland for areas for walking, exercising, play, community gathering, and open space.

Requested action: Approve the Whitaker property site plan and project cost table, including proposed \$450,000 matching funds request, for submittal to PARTF.

