

MEMORANDUM

TO: Town Council

FROM: Bill Bruce

DATE: February 1, 2021

RE: Design Services Redmon House

Please find attached a proposal for preparation of design documents for 8300 Linville Rd. (the "Redmon House"). The proposal from Hill Studio begins on Pg. 3 of the attached document, and includes a programming/schematic design phase that would engage a committee of 4-6 Town appointees to assess existing conditions, develop a program of types and sizes of spaces, develop a design in compliance with Historic District Guidelines, and provide schematic designs include construction cost estimates. Once approved by the Town, the consultant would prepare construction documents suitable for the Town to bid the project. Engineering services would be subcontracted and are included in the overall price.

A steering committee composed of the following is proposed: Parks and Recreation Advisory Board member, Historic Preservation Commission member, Parks and Recreation Director, and Planning Director.

Strategic Plan reference: POLICY 1.1.2: Potential uses of the Chester Redmon House will be explored after interior demolition and evaluation of structural issues and potential rehabilitation costs.

Requested Action: Approve proposal from Hill Studio for Redmon House design services for \$18,500 and approve establishment of steering committee.

