

# MEMORANDUM

TO: Town Council  
FROM: Bill Bruce  
DATE: September 29, 2020  
RE: Conference Room Improvements

The Town of Oak Ridge's CARES Act appropriation provides reimbursement for technology investments that support public health measures for remote meetings. As the Town moves forward with plans and logistics to re-open board, commission, and committee meetings to in-person meetings, we recognize that volunteers and meeting participants will express a wide range of preferences and a variety of comfort levels. In order to accommodate both remote and in-person meeting participation, staff is proposing a 75" monitor and camera/microphone for installation in the Town Hall conference room.

The monitor would be mounted on an articulating arm next to the existing ethernet connection, with a camera mounted on top and a microphone mounted below. A small PC would be attached to the monitor, with a wireless keyboard and mouse to control the screen. The camera system would be integrated into our existing system, allowing us the ability to record and live-stream from the conference room. The monitor would help facilitate combination in-person/virtual meetings and is also an overall much-needed technology improvement in our conference room, allowing meeting participants access to an ultra high-definition screen for presentations and display.

As an unbudgeted item I am asking Council approval to contract with Camcor for the purchase and installation of equipment noted on the attached quote. The Town will purchase and provide a small PC (separately quoted) for installation behind the monitor. Total cost not to exceed \$8000.

**Requested action:** Approve proposed purchase and installation of equipment for conference room improvements, to be requested for CARES Act reimbursement.



PO Box 1899 • 2273 South Church Street  
 Burlington, NC 27216-1899  
 800-868-2462 • Fax: 800-298-1181  
 www.camcor.com

Camcor  
 camcor.com  
 Camera Corner  
 The Image Center

**QUOTATION**

01760982

PLEASE REFERENCE  
 THIS NUMBER TO INSURE  
 QUOTED PRICING

Federal I.D. No. 56-0818892

2273 South Church Street Burlington, NC 27215

PG 1

TO: Town of Oak Ridge  
 Main Conference Room  
 8315 Linville Rd  
 Oak Ridge NC 27310-9408

CUSTOMER 326333	DATE 9/17/20	QUOTE VALID UNTIL 10/02/20
SALESPERSON 82 Trent Kreitler - Ext 359		

TELEPHONE: 336-644-7009  
 FAX: 336-644-7012

Thank you for your inquiry. We are pleased to submit  
 the following quotation for your consideration:

QTY	ITEM NO.	DESCRIPTION	PRICE	AMOUNT
1	206020246	LG 75US340C0UD 75IN UHD, 3 HDMI, 1 RS232, 1 USB, SPEAKE	1743.00	1743.00
1	513031833	AVer CAM540 4K PTZ 16x USB Conference Cam	1199.00	1199.00
1	685910667	TOA AM-CF1B LENUBIO Integrated Audio Collaboration System with built-in Special Promotional Price Valid Through 12/31/20. MSRP \$2750	939.00	939.00
1	235700233	CrimsonAV A65 Articulating mount for 37in. to 80in. flat panel screens	432.00	432.00
1	235700433	CrimsonAV ADC600 Video Conferencing Shelf Accessory	124.80	124.80
1	235700411	CrimsonAV ADCPU CPU/DVD/Media Player accessory	48.00	48.00
1	235700554	CrimsonAV KBAR1 Universal S0eaker Bar Mount For Wall And Ceiling Mounts	30.00	30.00
1	323902695	TRIPP-LITE TLP615B Surge 6 Outlet 15' Cord Black	22.35	22.35
1	789000227	Logitech MK710 Wireless Keyboard & Mouse USB	86.43	86.43
1	802100048	One Year Limited Installation Warranty By Camcor. Inc.	.00	
1	INSCOMP	Installation Components:	37.50	37.50



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		Cable/Connectors/Hardware/Tracking/Wire		
1	INSTALL	Installation Charges	1107.00	1107.00

Scope:  
 Mount 75" display on articulating arm above small credenza in left corner as entering the room. Install AVer USB conference camera on top of display. Install TOA beamforming microphone on bottom of display. Install customer supplied small form factor PC on back of display. Connect USB cables from camera and microphone to PC. Connect HDMI from PC to display. Connect wireless keyboard and mouse to PC. Install surge strip behind display and conceal cable with Wiremold.

FREE FREIGHT

Terms - NET 30 DAYS

Contract Items are Priced and Subject to the Terms and Conditions of the Existing Contract / Agreement

Sales Tax: 389.42  
 Total: 6158.50