

MEMORANDUM

TO: Town Council

FROM: Bill Bruce

DATE: February 2, 2022

RE: Budget Amendment for Consulting

The adopted 2021/2022 town budget includes \$40,000 for consulting expenses. This line item includes annual expenses for IT maintenance, stormwater engineering services, fire inspections, and off-duty sheriff services. To date we have met our \$40,000 budget, primarily due to projects and consulting services that have been approved by Council after the start of the budget year, as well as several consulting projects begun and budgeted in last fiscal year but not completed until this fiscal year. Those extra services include:

1. Consulting services budgeted in the prior fiscal year but continued into this fiscal year: Hill Studio (Village Feel Design Guidebook and Redmon House architectural services) and Revington Reeves (Veterans Honor Green construction plans); and
2. New contracts approved by Council after adoption of budget: Wooten Company (water for firefighting study) and Jumping Mullet (water system acquisition assistance).

Total consulting expenses anticipated for the FY ending June 30, 2022, when accounting for budgeted expenses as well as special projects as shown above, is \$87,500.

Requested Action: Approve budget amendment appropriating \$47,500 from unrestricted fund balance to consulting.

