

# MEMORANDUM

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TO: Town Council

FROM: Bill Bruce

DATE: March 26, 2021

RE: Proposal to provide bidding/procurement, construction administration, and resident project representation services for two Mountains-to-Sea Trail projects

Please find attached a proposal from Davis Martin Powell to provide bidding/procurement, construction administration, and resident project representation services for the Pepper Rd./ Haw River Rd. sidepath project and Linville Rd. trailhead parking lot.

Davis Martin Powell provided design and engineering services for the sidepath project. Engineering for the parking lot was provided by Summey Engineering and was paid through a Recreational Trails Program grant. Staff requested that Davis Martin Powell bundle the two projects together so they can be constructed as one project.

If approved staff hopes to bid the project in late April with contractor selection at the July 1 Town Council meeting.

**Strategic Plan Reference:** POLICY 1.3.2: Working with the MST Committee, the Town will support the development of the MST through Oak Ridge, as well as additional trails to connect neighborhoods with the Town Park and Whitaker property.

**Requested Action:** Approve the attached proposal from Davis Martin Powell for \$31,810.

