



## PROCLAMATION

WHEREAS, in the year 1776, the Continental Congress adopted the Declaration of Independence, asserting the right of self-governance and freedom from British rule to the thirteen American colonies, laying the foundation for a new nation built on the principles of liberty, democracy, and justice; and

WHEREAS, the citizens of the Town of Oak Ridge played a part in the efforts for our nation's independence, most notably in the March 15, 1781, Battle of Guilford Courthouse, which took place less than 10 miles away and in which the British won the battle but, as a result of heavy casualties incurred here, ultimately lost the war; and

WHEREAS, the Old Mill of Guilford, located in the Town of Oak Ridge, reportedly was seized by British soldiers and made to grind grain to feed the troops leading up to the Battle of Guilford Courthouse; and

WHEREAS, a skirmish on February 11, 1781, involving James Gillies, an unarmed American bugler boy serving in the Continental Army under Lt. Col. "Light Horse Harry" Lee, took place on Oak Ridge Road just outside the Oak Ridge town limits; and

WHEREAS, Oak Ridge Military Academy has educated generations of cadets who went on to serve this nation in various branches of the armed forces; and

WHEREAS, citizens of the Town of Oak Ridge continue to exemplify the ideal of service over self in their various walks of life; and

WHEREAS, this year, the United States will commemorate its 250<sup>th</sup> anniversary, offering an opportunity to reflect on the nation's journey, celebrate its achievements, and envision its future.

NOW, THEREFORE, BE IT PROCLAIMED that as mayor of the Town of Oak Ridge, I hereby recognize the 250<sup>th</sup> anniversary of our nation's independence and honor the contributions and sacrifices made by those who have demonstrated strength, resilience, and determination.

BE IT FURTHER PROCLAIMED that this proclamation will serve as a powerful reminder of this town's and our nation's enduring spirit and a call to action for future generations.

Signed, this the 5<sup>th</sup> day of March, 2026.

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James N. Harton  
Mayor

ATTEST:

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Sandra B. Smith, MMC, NCCMC  
Assistant Town Manager/Town Clerk

# MEMORANDUM

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TO: Town Council

FROM: Ashley Royal, Deputy Town Clerk

DATE: February 27, 2026

RE: 2026 Update to the Guilford County Multi-Jurisdictional Hazard Mitigation Plan

Council,

Every five years, Guilford County is required to update its Hazard Mitigation Plan. As one of the jurisdictions in the county, we participate in the update then also are asked to adopt it. Guilford County does all the heavy lifting as far as preparing the plan, but a representative of Oak Ridge also attends meetings and works with the County on updating our portion. I have served as the primary contact on this update for the Town.

The Hazard Mitigation Plan is a multi-jurisdictional plan designed to comply with the Disaster Mitigation Act of 2000. This Act emphasizes the need for state, local, and tribal government entities to closely coordinate on disaster mitigation planning activities and makes the development of this mitigation plan a requirement for any jurisdiction applying for federal mitigation grant funding. North Carolina also requires this plan be in place to qualify for state funding following a state-declared disaster.

The nearly 700-page plan update contains a lot of interesting statistics and other information. Because of its size, I am unable to email it to you, but you can view it at:

<https://guilford.legistar.com/View.ashx?M=F&ID=15195298&GUID=25135BA3-98E8-4E2D-B536-820D32C71BDB>

The Guilford County Board of Commissioners adopted the updated plan at their February 19, 2026, meeting. The Town is being asked to do the same.

**Requested action:** Approve Resolution R-2026-03 to adopt the 2026 Hazard Mitigation Plan.





**R-2026-03**

**RESOLUTION  
ADOPTING GUILFORD COUNTY MULTI-JURISDICTIONAL  
HAZARD MITIGATION PLAN**

WHEREAS, the citizens and property within the Town of Oak Ridge are subject to the effects of natural hazards that pose threats to lives and cause damage to property, and with the knowledge and experience that certain areas of the county are particularly vulnerable to drought, extreme heat, hailstorm, hurricane and tropical storm, lightning, thunderstorm wind/high wind, tornado, winter storm and freeze, flood, hazardous material incident, and wildfire; and

WHEREAS, the Town of Oak Ridge desires to seek ways to mitigate the impact of identified hazard risks; and

WHEREAS, the Legislature of the State of North Carolina has in Article 5, Section 160D-501 of Chapter 160D of the North Carolina General Statutes, delegated to local governmental units the responsibility to adopt regulations designed to promote the public health, safety, and general welfare of its citizenry; and

WHEREAS, the Legislature of the State of North Carolina has enacted General Statute Section 166A-19.41 (*State emergency assistance funds*) which provides that for a state of emergency declared pursuant to G.S. 166A-19.20(a) after the deadline established by the Federal Emergency Management Agency, the eligible entity shall have a hazard mitigation plan approved pursuant to the Stafford Act; and

WHEREAS, Section 322 of the Federal Disaster Mitigation Act of 2000, as amended, states that local governments must develop an All-Hazards Mitigation Plan in order to be eligible to receive future Hazard Mitigation Grant Program Funds and other disaster-related assistance funding and that said Plan must be updated and adopted within a five-year cycle; and

WHEREAS, the Town of Oak Ridge has performed a comprehensive review and evaluation of each section of the previously approved Hazard Mitigation Plan and has updated the said plan as required under regulations and at 44 CFR Part 201 and according to guidance issued by the Federal Emergency Management Agency and the North Carolina Division of Emergency Management, and that the plans have been updated in accordance with federal laws including the Robert T. Stafford Disaster Relief and Emergency Assistance Act, as amended; the National Flood Insurance Act of 1968, as amended; the National Dam Safety Program Act, as amended; as required

under regulations at 44 CFR Part 201, and according to guidance issued by the Federal Emergency Management Agency and the North Carolina Division of Emergency Management; and

WHEREAS, it is the intent of the Oak Ridge Town Council to fulfill this obligation in order that the County will be eligible for federal and state assistance in the event that a state of disaster is declared for a hazard event affecting the County;

NOW, THEREFORE, be it resolved that the Oak Ridge Town Council hereby:

1. Adopts the Guilford County Multi-Jurisdictional Hazard Mitigation Plan.
2. Agrees to take such other official action as may be reasonably necessary to carry out the objectives of the Hazard Mitigation Plan.

Adopted this the 5<sup>th</sup> day of March, 2026.

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Jim N. Harton  
Mayor

Attest:

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Sandra B. Smith, CMC, NCCMC  
Assistant Town Manager/Town Clerk

Date: \_\_\_\_\_

Certified by: (SEAL)



# Deer Urban Archery Season Renewal Form

*(January 9 - February 14, 2027)*

February 13, 2026

*Please fill in the contact information for your City/Town/Village*

**Municipality:**

<b>Name of Representative:</b> _____ <b>Address:</b> _____ <b>City:</b> _____ <b>Zip Code:</b> _____ <b>Email Address:</b> _____ <b>Phone Number:</b> _____
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**Do you wish to participate in the 2027 Deer Urban Archery Season**      **Yes**      **No**

It is Wildlife Management policy to provide a complete list of participating municipalities to the hunting public in the Regulations Digest. **Please indicate the phone number and/ or website to be listed in the 2026-27 Inland Fishing, Hunting, and Trapping Regulations Digest (Please Print)**

**Phone Number:** \_\_\_\_\_

**Website:** \_\_\_\_\_

Are there any changes to the map submitted with your participation letter?      **Yes**      **No**

If "Yes", please attach a new map to this form. **(No larger than 11"X17")**

Please print and sign the name of the representative for your City/Town/Village.

**Name of Representative:**

\_\_\_\_\_ (Please Print Name)

**Signature:**

\_\_\_\_\_

Thank you for your interest in the management of our state's wildlife resources. Please complete and return this form by email to [terrell.eason@ncwildlife.gov](mailto:terrell.eason@ncwildlife.gov).

Brad Howard  
Chief, Wildlife Management Division  
(919) 707-0050

**Applications must be received by April 1, 2026, to be a part of the Deer Urban Archery Season**

## TOWN OF OAK RIDGE – 2026 MEETING SCHEDULE (REVISED 3/5/26)



	<b>Town Council</b> <b>7:00 p.m.</b>	<b>Historic Preservation Commission</b> <b>7:00 p.m.</b>	<b>Parks &amp; Recreation Advisory Board</b> <b>6:30 p.m.</b>	<b>Planning &amp; Zoning Board/BOA</b> <b>7:00 p.m.</b>
January	8 <sup>th</sup>	21 <sup>st</sup>	15 <sup>th</sup>	22 <sup>nd</sup>
February	5 <sup>th</sup>	18 <sup>th</sup>	19 <sup>th</sup>	26 <sup>th</sup>
March	5 <sup>th</sup>	18 <sup>th</sup>	19 <sup>th</sup>	26 <sup>th</sup>
April	9 <sup>th</sup>	15 <sup>th</sup>	16 <sup>th</sup>	23 <sup>rd</sup>
May	7 <sup>th</sup>	20 <sup>th</sup>	21 <sup>st</sup>	28 <sup>th</sup>
June	4 <sup>th</sup>	17 <sup>th</sup>	18 <sup>th</sup>	25 <sup>th</sup>
July	9 <sup>th</sup>	15 <sup>th</sup>	16 <sup>th</sup>	23 <sup>rd</sup>
August	6 <sup>th</sup>	19 <sup>th</sup>	20 <sup>th</sup>	27 <sup>th</sup>
September	3 <sup>rd</sup>	16 <sup>th</sup>	17 <sup>th</sup>	24 <sup>th</sup>
October	1 <sup>st</sup>	21 <sup>st</sup>	15 <sup>th</sup>	22 <sup>nd</sup>
November	5 <sup>th</sup>	18 <sup>th</sup>	19 <sup>th</sup>	19 <sup>th</sup>
December	3 <sup>rd</sup>	16 <sup>th</sup>	17 <sup>th</sup>	17 <sup>th</sup>
January 2027	7 <sup>th</sup>	20 <sup>th</sup>	21 <sup>st</sup>	28 <sup>th</sup>

**Capital Improvement Program**      Wednesday, February 11, 2026, 10 a.m.

**OTHER COMMITTEES MEETING SCHEDULES:**

- Tree Committee**      *Meets on the first Thursday of each month at 10:00 a.m.*
- Special Events**      *Meets on the **third** Thursday of each month at **10:00 a.m.***
- Conservation Easement**      *Meets on the third Wednesday of each month at 1:00 p.m.*
- Mountains-to-Sea-Trail**      *Meets on the fourth Tuesday of each month at 6:00 p.m.*
- Water Advisory**      *Meets on the second Wednesday of each month at 1:30 p.m.*

A majority of the members of the Oak Ridge Town Council may attend the duly scheduled meetings of the statutory boards and appointed committees of the Town of Oak Ridge.

# MEMORANDUM

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TO: Town Council  
FROM: Bill Bruce  
DATE: February 27, 2026  
RE: Elevated Tank Change Order #3

Please find attached to this memo Change Order #3 to the Elevated Tank contract, to add a “Town of Oak Ridge” logo. Additional attachments include the plan sheet used in the bid documents and a detail sheet of the logo design. If the change order is approved, the contractor will add a second identical logo to the backside of the tank, where it will be visible from Heritage Farm and from NC 150 (at certain times of the year).

The total additional cost to the contract would be \$17,390.63, which would reduce our budgeted contingency fund on this contract from \$135,085 to \$117,694.37. No amendment to the Capital Project Ordinance is necessary. The additional work will also add 12 days to the completion date.



# Change Order No. 03

Date of Issuance: February 24, 2026

Effective Date: February 24, 2026

Project: Oak Ridge Elevated Water Tank	Owner: Town of Oak Ridge, NC	Owner's Contract No.: N/A
Contract: General Construction	Date of Contract: September 9, 2024	
Contractor: Caldwell Tanks, Inc.	Engineer's Project No.: 3405-B	

**The Contract Documents are modified as follows upon execution of this Change Order:**

Description:

Establish a new pay item (CO #3) for an additional logo (#2) on the elevated water tank, per the Town of Oak Ridge's request. The material and labor costs are documented in the below supporting documentation.

**Increase Contract Time by 12 calendar Days.**

**Justification:** 1 logo was included in the bidding documents. An additional logo (#2) was requested by Owner after the project was bid and is therefore eligible for adjustment under the contract.

**Attachments (list documents supporting change):**

Documentation from Caldwell Tanks, Inc., and Corrosion Control Corp. showing material prices, labor costs, and associated markup fees.

**CHANGE IN CONTRACT PRICE:**

**CHANGE IN CONTRACT TIMES:**

Original Contract Price:

\$ 2,989,250.00

[Increase] [~~Decrease~~] from previously approved Change Orders No. 01 to No. 02

\$ 11,565.25

Contract Price prior to this Change Order:

\$ 3,000,815.25

[Increase] [~~Decrease~~] of this Change Order:

\$ \$17,390.63

Contract Price incorporating this Change Order:

\$ 3,018,205.88

Original Contract Times:  Working days  Calendar days

Substantial completion (days or date): December 27, 2025

Ready for final payment (days or date): January 31, 2026

[Increase] [~~Decrease~~] from previously approved Change Orders No. 01 to No. 02

Substantial completion (days): 75 days

Ready for final payment (days): 75 days

Contract Times prior to this Change Order:

Substantial completion (days or date): 405 – March 12, 2026

Ready for final payment (days or date): 440 – April 16, 2026

[Increase] [~~Decrease~~] of this Change Order:

Substantial completion (days or date): 12 days

Ready for final payment (days or date): 12 days

Contract Times with all approved Change Orders:

Substantial completion (days or date): 417 - March 24, 2026

Ready for final payment (days or date): 452 - April 28, 2026

RECOMMENDED:

By:   
Engineer (Authorized Signature)

Date: 02/25/2026

ACCEPTED:

By: \_\_\_\_\_  
Owner (Authorized Signature)

Date: \_\_\_\_\_

ACCEPTED:

By:   
Contractor (Authorized Signature)

Date: 2/25/26



February 12, 2026

Calvin Toland, EI  
The Wooten Company  
120 N. Boylan Ave.  
Raleigh, NC 27603

**Subject: Oak Ridge, NC  
250,000 Gallon Water Tank  
C.T.I. E-9449**

**Re: Additional Logo**

Dear Mr. Toland:

The cost to add a second logo on the opposite side will be \$17,390.63 and 12 additional days.

Thanks,

Sincerely,

A handwritten signature in black ink, appearing to read "Charlie Coghill".

Charlie Coghill  
Project Manager

