



**NATIONAL SOCIETY DAUGHTERS OF THE AMERICAN REVOLUTION
AMERICAN INDIANS COMMITTEE**

Proclamation

National American Indian Heritage Month

- WHEREAS,** the history and culture of our great nation have been significantly influenced by American Indians and indigenous peoples; and
- WHEREAS,** the contributions of American Indians have enhanced the freedom, prosperity, and greatness of America today, and
- WHEREAS,** their customs and traditions are respected and celebrated as part of a rich legacy throughout the United States; and
- WHEREAS,** Native American Awareness Week began in 1976 and recognition was expanded by Congress and approved by President George Bush in August 1990, designating the month of November, as National American Indian Heritage Month; and
- WHEREAS,** in honor of National American Indian Heritage Month, community celebrations as well as numerous cultural, artistic, educational, and historical activities have been planned;

NOW THEREFORE, I Jim Kinneman, by virtue of the authority vested in me as Mayor of Town of Oak Ridge do hereby proclaim November as the National American Indian Heritage Month, in Oak Ridge, NC, and urge all our citizens to observe this month with appropriate programs, ceremonies and activities.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the Seal of Town of Oak Ridge to be affixed this 7th day of Nov., the year of our Lord two thousand and twenty-four.

TOWN OF OAK RIDGE

VOLUNTEER APPLICATION FOR BOARD OR COMMISSION



Please return your completed application to the Town Clerk by hand at 8315 Linville Road, by mail to P.O. Box 374 Oak Ridge, NC 27310, or by email to ssmith@oakridgenc.com. Please call (336) 644-7009 with any questions regarding your application.

Please note that Town of Oak Ridge Volunteer Applications are Public Record according to North Carolina law and can be shown to third parties without notice.

Please Type or Print Clearly

(1) Name: _____ Date _____

(2) Address: _____

(3) Email Address: _____

(4) Phone Number(s): _____

(5) Please indicate on which board you would like to serve by selecting from the following options. Please visit www.oakridge.com for more information and click Board & Committees.

Board of Adjustment
Conservation Easement Committee
Finance Committee
Historic Preservation Commission
Mountains-to-Sea Trail Committee

Parks & Recreation Advisory Board
Planning & Zoning Board
Tree Committee
Water Committee

(6) Where do you reside:
Incorporated Oak Ridge: For ____ Years
Oak Ridge ETJ: For ____ Years

(7) Are you currently serving on a Town of Oak Ridge Advisory Board? Yes No
If Yes, which one: _____

(8) Have you previously served on a Town of Oak Ridge Advisory Board? Yes No
If Yes, Did you complete the term for which you were appointed? Yes No
If No, Please explain: _____

(9) Where are you currently employed? _____

Current Position or Job Title: _____

Brief Description of Job Duties:

(10) Please list any volunteer, professional or civic activities in which you participated:

(11) Any additional information or comments relating to your ability or desire to serve on a Town of Oak Ridge Advisory Board (feel free to attach a resume for additional information):

(12) How did you learn about this volunteer opportunity?

(13) For purposes of reporting to the NC Department of the Secretary of State (as required by G.S. 143-157.1), are you: Female: _____ or Male: _____

This application will stay on file for two years, if not appointed during this time frame; this application will be discarded without notice.

For Internal Use Only

Residence: Incorporated

ETJ

Date Received:

Board Interview: Date:

Nominated: Yes No

Appointed: Yes Date:

Term of Office: Years Expiration Date:

Seat #: _____ on _____ (Board, Committee, Commission)

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Farmhouse Community Center Policies & Fees – DRAFT

** All draft policies & fees included below have been approved by the Parks & Recreation Advisory Board and are pending approval by Town Council.*

Facility Description:

Historic 1930s Craftsman house with two historic fireplaces, historic photos, and historical information.

Heated and air-conditioned year-round indoor community space plus outdoor areas, including 400 square foot deck plus patio, surrounding grassy areas, and sidewalk connections. Handicap-accessible entrance. Two handicap-accessible bathrooms. Nearby walking areas, trails, playgrounds, and dog park. Toilet paper, trash bags, and paper towels provided.

Prep kitchen with sink, fridge, ice maker, microwave, warming oven, and counter space.

Free public Wi-Fi with the password provided and flat screen TV that can be connected for presentations or event-friendly slide shows.

Furnishings include 3-4 6 ft. rectangular tables, 3-4 round tables, 50 folding chairs available in on-site storage space. Additional chairs and tables may be available from Town Hall for an additional rental fee; must be picked up and returned to Town Hall by renter.

Onsite parking includes two parking spaces plus two handicap-accessible spaces on site, plus access to main Town Park lot located .12 miles (635 feet) east of facility. Unauthorized parking on the road or grass will result in loss of all or a portion of damage deposit. Violators may be towed at the vehicle owner's expense. Additional parking may be available on request.

Rental hours: 8 am – 10pm Monday - Friday except on holidays when Oak Ridge Town Hall is closed
10am – 10pm Saturday and Sunday except on major holidays

Capacity: 50 people inside Farmhouse, plus outdoor capacity

Facility Policies:

Rental application: All users must complete a rental application via MyRec.com, bookings require staff approval and are confirmed only after receipt of full rental fee and refundable security deposit.

Keys: The Farmhouse Community Center uses Smart Lock technology for keyless entry. Users will receive information regarding options on how to enter and lock the house prior to their reservation.

Decorations: Free standing decorations are permitted. Only paint-friendly blue painter's tape can be used on walls and ceilings. Special permission required for any type of gallery use or any other materials attached to walls or ceilings. Nails, glue, staples, screws, pinatas, silly string, push pins, glitter, bird seed, and duct tape are prohibited in decorating the facility. If it leaves a permanent mark on the facility in any way, it is prohibited. Mylar streamers and glow sticks are permitted. Any damage to surfaces will result in the loss of the security deposit.

Parking: Onsite parking includes two parking spaces plus two handicap-accessible spaces on site, plus access to main Town Park lot located .12 miles (635 feet) east of facility. In some cases, additional parking may be available on nearby grassy areas for larger events with advance permission from the Parks Superintendent. Otherwise, no parking on the grass or on the side of the road. Unauthorized parking will result in loss of all or a portion of damage deposit. Violators may be towed at the vehicle owner's expense.

Catering: The renter is responsible for making arrangements with a caterer for receptions and meals at the Farmhouse Community Center. The Town of Oak Ridge does not have a list of recommended caterers but any caterer with a current ABC off-premises license (if alcohol is to be served), current liability insurance coverage (in the minimum amount of one million dollars (\$1,000,000.00) and a current permit to prepare and sell food in North Carolina (DENR 1341) from the Division of Environmental Health is welcome to cater an event. Copies of these documents must be uploaded to MyRec.com one week before the event.

Cleaning: For return of full security deposit, the Farmhouse must be left with clean surfaces in kitchen and bathrooms, and broom-clean floors throughout; all tables and chairs must be placed in on-site closet in an orderly fashion. All trash must be placed in outdoor trash receptacles.

Security deposit: All reservations require a \$100 refundable security deposit. For return of full security deposit, the Farmhouse must be left with clean surfaces in kitchen and bathrooms, and broom-clean floors throughout; all tables and chairs must be placed in on-site closet in an orderly fashion.

Alcoholic Beverages:

- a) If alcohol (liquor, beer, or wine) is served, a caterer **or licensed bartender** must provide the Town of Oak Ridge with a copy of its current ABC Off-Premises license and liability insurance coverage. All alcoholic beverages must be controlled by the caterer.
- b) Anyone serving or being served alcoholic beverages at the Farmhouse is required by law to be 21 years of age or older.
- c) Renters shall indemnify the Town against liability, claim, or cost arising from the serving of alcoholic beverages.

No Open Flames: Candles (excluding small birthday candles) open flames, sparklers, Chinese lanterns, and fog machines are prohibited in buildings. Open fires and fireworks are prohibited on park grounds, except as specifically authorized by the Parks Superintendent.

Event Signage: Use of event signage must be approved in advance by Town staff.

Vendors: Vendors at the Farmhouse must be approved in advance by the Parks Superintendent or the Parks & Recreation Advisory Board. The Parks Superintendent will determine where vendors may be situated during Farmhouse events.

Insurance: Use of the Farmhouse is at renter's risk. Commercial uses will require additional insurance of \$1 million. Liability questions should be directed to Town staff.

Inclement Weather: This Agreement may be canceled at any time without penalty to the Town of Oak Ridge if in the sole discretion of staff that any portion of the facilities necessary for the intended use has become unsafe or unsuitable for such use and/or if acts of God, war, terrorism, weather and/or any related event prohibit such use of the facilities. In such case, the proposed event may be rescheduled for a

date mutually acceptable to the Town of Oak Ridge and the renter. If rescheduling is not feasible, the Town of Oak Ridge will refund payments made by the renter.

Other Facility Policies & Restrictions:

Child Safety: Young children are to be supervised by responsible adults at all times and kept away from roadside areas. Games and other activities should take place on the Lisa Road side of the Farmhouse, no playing near the parking areas off of Linville Road. Per park rules, convicted sex offenders are prohibited from being on park premises and may not enter the Farmhouse Community Center.

Tobacco: In accordance with Park rules, both the Farmhouse and the entire park are tobacco-free. No smoking or vaping allowed.

Controlled Substances: Illegal use of controlled substances is prohibited while in the Farmhouse or on park premises.

Noise: All music and other noise must be kept to acceptable levels and in accordance with the Town's Noise Ordinance.

Pets: Pets are not allowed inside the Farmhouse at any time. Outside, unless in the Bark Park, pets must be leashed and under control at all times. Certified service animals are allowed.

Lost & Found: Oak Ridge Parks & Recreation or the Town of Oak Ridge are not responsible for lost or stolen items. Park visitors are encouraged to lock their vehicles. For lost items, please call the Town of Oak Ridge during regular business hours (8:30am – 4:30pm) at (336) 644-7009.

Bicycles, Roller Skates, and Skateboards: Bicycles, roller skates, and skateboards are not allowed inside the Farmhouse, although they may be used on the sidewalks. In all cases, pedestrians have the right of way. Aggressive cycling, skating, or skateboarding on park premises are prohibited.

Trespassing: Entering the Farmhouse without a reservation is prohibited.

Park Rules: All park rules and applicable town, county, state, and federal laws must be abided by at all times. Violations of these provisions will result in the loss of the ability of the future use of the Farmhouse as well as other Town facilities at the discretion of the Oak Ridge Parks & Recreation department. Park security is enforced by the Guilford County Sheriff's Office.

Medical Concerns / Emergencies: Farmhouse patrons with existing medical concerns are encouraged to consult their personal physician before using park facilities. **FOR EMERGENCIES, CALL 911.**

Farmhouse Uses & Fees:

The Farmhouse is available for a wide variety of public and private events, upon approval by the Town of Oak Ridge or its Parks and Recreation Advisory Board.

Private events may include the following:

- Meetings, outreach events, etc.
- Parties – kids, adults, etc. – birthdays, graduations, anniversaries
- Family reunions
- Weddings and receptions
- Bridal and baby showers
- Corporate events for training, networking, etc.
- Political meetings or fundraisers
- Community groups and classes
- Short-term camps for kids
- Exercise classes

Public Events – must be manned at all times and overseen by person signing rental agreement

- Small-scale farmers, artists/makers, craft markets – especially appealing to have an indoor space
- Pop-up restaurant or catering events
- Gallery and musical events
- Pop-up shops and other short-term business uses
- Exercise classes

Fees:


\$40/hour with 2-hour minimum rental, or \$400/day for non-residents and non-resident businesses, plus security deposit

\$20/hour with 2-hour minimum rental, or \$300/day for residents and nonprofits, plus security deposit

Notes:

- *Individuals must be 18 years of age to rent the Farmhouse.*
- *Oak Ridge residents 65 and older will be allowed to rent the Farmhouse at no cost for a minimum of two hours Monday – Thursday based on availability. *See attached rental fee schedule.*
- *There is a five-hour maximum cap for residents and nonprofits if a full day is not rented.*
- *Nonprofit organizations, community organizations, and town committees may apply to the Parks Recreation Advisory Board for reduced fees.*
- *Multi-day rentals must be negotiated and booked in advance through MyRec.com. Higher security deposits may apply.*
- *Any event signage, outside vendors, bounce houses, or other equipment that will be brought to the Farmhouse site for a rental event must be approved in advance by the Parks Superintendent.*
- *In some cases, additional parking may be available on nearby grassy areas for larger events, with advance permission from the Parks Superintendent.*

Oak Ridge Parks & Recreation - Facility Rental Fee Schedule

	<i>Oak Ridge Resident</i>	<i>Non-resident</i>	<i>Non-profit</i>	<i>Refundable Deposit*</i>
Athletic Field (2 hr. minimum)	\$12.50 / hour <i>add \$15 / hr. for lights</i>	\$15 / hour <i>add \$15 / hr. for lights</i>	\$10 / hour <i>add \$15 / hr. for lights</i>	--
Athletic Field (Tournaments)	\$150 / field / day <i>add \$15 / hr. for lights</i>	\$150 / field / day <i>Add \$15 / hr. for lights</i>	\$150 / field / day <i>Add \$15 / hr. for lights</i>	\$100
225' Temporary Outfield Fence for tournament use only on Fields 3 & 4	\$50 / day <i>free if total field rental exceeds \$275 / day or \$550 / weekend</i>	\$50 / day <i>free if total field rental exceeds \$275 / day or \$550 / weekend</i>	\$50 / day <i>free if total field rental exceeds \$275 / day or \$550 / weekend</i>	--
Pitching Mounds	\$25 / mound / day <i>50% off for tournaments</i>	\$25 / mound / day <i>50% off for tournaments</i>	\$25 / day / mound <i>50% off for tournaments</i>	--
Infield Preps (Optional)	\$45 / game prep \$30 / practice prep	\$45 / game prep \$30 / practice prep	\$45 / game prep \$30 / practice prep	--
Concession Stand (Limited availability)	\$10 / hour	\$12.50 / hour	\$8 / hour	\$100
Picnic Shelter	\$40.00 / 4 hours \$60.00 / full day	\$50.00 / 4 hours \$75.00 / full day	\$32.00 / 4 hours \$48.00 / full day	--
Amphitheater	\$150 / 3 hour minimum \$50 per additional hr. \$500 / full day (12 hrs.)	\$225 / 3 hour minimum \$75 per additional hr. \$750 / full day (12 hrs.)	\$112.50 / 3 hour minimum \$37.50 per additional hr. \$375 / full day (12 hrs.)	\$75
10' x 10' canopy (Per rental)	\$15 / canopy	\$15 / canopy	\$15 / canopy	\$100
Horseshoes (Per set)	No Charge	No Charge	No Charge	\$50 / set
Farmhouse Community Center	\$20 / hour 2-hr. minimum \$300 / day	\$40 / hour 2-hr. minimum \$400 / day	\$20 / hour 2-hr. minimum \$300 / day	\$100
Farmhouse Community Center (O.R. Senior Citizens)	\$0 / first 2 hours \$20 / additional hour M-Th, 8am-5pm Only	N/A	N/A	\$100/ over 2 hours
Staff cost / person (Mandatory for non- operating hours)	\$25 / hour	\$25 / hour	\$25 / hour	--

NOTE: The cost of facility clean-up or damage repair due to renter neglect is subject to being charged at the staff rate listed above. Repeated occurrences will subject renter to payment of refundable* clean-up fees prior to rental period. Also, the Town of Oak Ridge charges a \$35 processing fee under NC General Statute § 25-3-506 to the maker of any dishonored rental payment check.

*Subject to staff approval



RESOLUTION R-2024-13

RESOLUTION BY TOWN COUNCIL OF OAK RIDGE TO ACCEPT FUNDS FROM THE 2023 APPROPRIATIONS ACT DIRECTED PROJECTS GRANT

WHEREAS, the Town of Oak Ridge has received a Directed Projects grant from the 2023 Appropriations Act, Session Law 2023-134, administered through the Drinking Water Reserve and Wastewater Reserve to assist eligible units of government with meeting their water/wastewater infrastructure needs; and

WHEREAS, the North Carolina Department of Environmental Quality has offered 2023 Appropriations Act funding in the amount of \$4,432,400 to perform work detailed in the submitted application; and

WHEREAS, the Town of Oak Ridge intends to perform said project in accordance with the agreed scope of work.

NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF OAK RIDGE:

That the Town of Oak Ridge does hereby accept the 2023 Appropriations Act Directed Projects Grant offer of \$4,432,400.

That the Town of Oak Ridge does hereby give assurance to the North Carolina Department of Environmental Quality that any Conditions or Assurances contained in the Award Offer will be adhered to.

That Bill Bruce, Town Manager, and successors so titled, is hereby authorized and directed to furnish such information as the appropriate State agency may request in connection with this project; to make the assurances as contained above; and to execute such other documents as may be required by the Division of Water Infrastructure.

Adopted this the 7th day of November, 2024.

Jim Kinneman
Mayor

ATTEST:

Sandra B. Smith, CMC, NCCMC
Asst. Town Manager/Town Clerk