



**OAK RIDGE HISTORIC PRESERVATION COMMISSION  
SPECIAL CALLED MEETING  
APRIL 2, 2018 - 2:00 P.M.  
OAK RIDGE TOWN HALL**

**MINUTES**

**Members Present**

Debbie Shoenfeld, Chair  
Caroline Ruch, Vice Chair  
Brian Hall

**Staff Present**

Sandra Smith, Town Clerk  
Sean Taylor, Planning Director

**Members Absent**

Kristin Kubly  
Paul Woolf  
Barbara Engel, Alternate

**1. CALL MEETING TO ORDER**

Chair Debbie Shoenfeld called the meeting to order at 2:02 p.m.

**2. APPROVE AGENDA**

**Brian Hall** made a **motion** to approve the meeting agenda. **Caroline Ruch** seconded the motion, and it was passed unanimously (3-0).

**3. 2018-2019 HISTORIC HERITAGE GRANTS**

The Commission discussed grant submission packets.

**4. ADJOURNMENT**

**Caroline Ruch** made a **motion** to adjourn the meeting at 3:22 p.m. **Brian Hall** seconded the motion, and it was passed unanimously (3-0).

Respectfully Submitted:

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Sandra B. Smith, NCCMC, CMC  
Town Clerk

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Deborah D. Shoenfeld  
Chair