



**TOWN OF OAK RIDGE  
FINANCE COMMITTEE MEETING  
APRIL 17, 2023 - 7:00 P.M.  
OAK RIDGE TOWN HALL**

**MINUTES**

**Members Present**

John Jenkins, Chair  
Stuart Mease, Vice Chair  
Paul Kress  
Jim Harton  
Edyie Bryant  
Rich Spiker (Alternate, sitting)  
George McClellan (Council liaison)  
Martha Pittman (Council liaison)

**Staff Present**

Bill Bruce, Town Manager  
Sandra Smith, Asst. Manager/Town Clerk

**Members Absent**

Danielle Walraven (Alternate)

**1. CALL TO ORDER**

Chair John Jenkins called the meeting to order at 7:00 p.m.

**2. APPROVE AGENDA**

*Jim Harton moved to approve the meeting agenda. Paul Kress seconded the motion, and it was approved unanimously (5-0).*

**3. APPROVE AGENDA**

*Paul Kress moved to approve the minutes of the March 20, 2023 meeting. Stuart Mease seconded the motion, and it was approved unanimously (5-0).*

**4. REVIEW OF FINAL DRAFT OPERATIONAL BUDGET**

Town Manager Bill Bruce presented a spreadsheet of the final draft of the operational budget for fiscal year 2023-24. The spreadsheet showed some revisions based on updated information that had been received since the last meeting.

**5. PRESENTATION AND DISCUSSION OF DRAFT CAPITAL BUDGET**

Bruce also presented a spreadsheet showing the proposed 2023-24 capital budget. He said he was working on the budget message, which would be distributed to members prior to the next Town Council meeting. After additional questions and conversation, most of which centered on the grants that the Town would receive that would offset the cost of the capital projects being proposed, Bruce said he would revise the spreadsheet so that it included a detailed breakdown of the capital projects by grant funding. He added that those details would be included in the budget message. Chairman Jenkins asked if any committee members had concerns about the budget as presented. Members indicated they did not have concerns, but said they would appreciate more details, especially concerning the grant funding.

**6. CITIZEN COMMENTS**

Councilman George McClellan, who was sitting in at the meeting for Mayor Ann Schneider, complimented the committee on the work it was doing.

**7. ADJOURNMENT**

*Paul Kress moved to adjourn the meeting at 7:55 p.m., and Jim Harton seconded. The motion was passed unanimously (5-0).*