



**TOWN OF OAK RIDGE
FINANCE COMMITTEE MEETING
MARCH 20, 2023 – 7:00 P.M.
OAK RIDGE TOWN HALL**

MINUTES

Members Present

John Jenkins, Chair
Stuart Mease, Vice Chair
Paul Kress
Edyie Bryant
Rich Spiker (Alternate, sitting)
Danielle Walraven (Alternate, not sitting)
George McClellan (Council liaison)
Martha Pittman (Council liaison)

Staff Present

Bill Bruce, Town Manager
Sam Anders, Finance Officer
Sandra Smith, Asst. Manager/Town Clerk

Members Absent

Jim Harton

1. CALL TO ORDER

Chair John Jenkins called the meeting to order at 7:00 p.m.

2. APPROVE AGENDA

The vote to approve the meeting agenda was unanimously (5-0).

3. APPROVE AGENDA

Rich Spiker moved to approve the minutes of the March 6, 2023 meeting. Stuart Mease seconded the motion, and it was approved unanimously (5-0).

4. PRESENTATION AND DISCUSSION OF DRAFT OPERATIONAL BUDGET

Debbie Shoenfeld, chair of the Historic Preservation Commission, presented the Commission's projected year-end expenses for 2022-23, the budget request for 2023-24, and answered questions for Finance Committee members. Town Manager Bill Bruce then presented the Special Events Committee's budget request for Committee chair Patti Dmuchowski, who was unable to attend the meeting. Parks and Recreation Director Terry Lannon then presented the projected year-end revenue and expenses for the current fiscal year as well as the operating and capital requests for 2023-24 and answered questions.

Town Manager Bill Bruce presented a spreadsheet showing the Town's 2022-23 fiscal year operating budget along with projected actuals and the proposed 2023-24 budget. Committee members reviewed each line item and asked questions.

Bruce said the Committee would begin reviewing the proposed capital budget at its next meeting.

5. CITIZEN COMMENTS

None

6. ADJOURNMENT

Stuart Mease moved to adjourn the meeting at 7:58 p.m., and Rich Spiker seconded. The motion was passed unanimously (5-0).