



**TOWN OF OAK RIDGE CONSERVATION EASEMENT
COMMITTEE MEETING
JUNE 15, 2022 - 1:00 PM
LOCATION: OAK RIDGE TOWN HALL
AND VIRTUALLY BY ZOOM**

MINUTES

Attendees

In Person: Chair Stephanie Ferrell, Mayor Ann Schneider, Council liaison Martha Pittman, Town Manager Bill Bruce, Planning Director Sean Taylor

By Zoom: Miles Foy, Aleksandra Gill

Members absent: Vice Chair Ron Simpson, Debbie Shoenfeld

1. CALL TO ORDER

Chair Stephanie Ferrell called the meeting to order at 1:10pm.

2. APPROVE AGENDA

Aleksandra Gill moved to approve the agenda, Miles Foy seconded, and the motion passed unanimously.

3. APPROVAL OF MAY 18, 2022 MEETING MINUTES

Aleksandra Gill moved to approve the minutes of May 18, 2022, Miles Foy seconded, and the motion passed unanimously.

4. DISCUSSION ITEMS:

- **Review of historic properties inventory.** The committee reviewed the historic properties inventory list as well as the open space property owners list. After some discussion, the committee agreed that the lists were sufficiently complete.
- **Review of outreach letter.** The committee reviewed the final draft of the outreach letters and made several minor edits. The committee also agreed to come the two draft letters into one version that will be mailed to both open space property owners and historic property owners. Stephanie Ferrell agreed to finalize the letter and sign on behalf of the committee.
- **Updates on discussions with interested property owners.** The committee discussed a strategy for outreach to a potential property owner of the property at 558 N. Bunker Hill Rd.
- **Next steps**

5. NEXT MEETING- JULY 20, 2022

6. ADJOURN

The meeting adjourned at 2:15pm.